

**CITY OF CLOVERDALE  
CITY COUNCIL**

**RESOLUTION NO. 077- 2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVERDALE APPROVING A POLICY FOR THE  
OUTDOOR DISPLAY OF FLAGS**

**WHEREAS**, the City of Cloverdale (City) displays the Flag of the United States and the Flag of the State of California at City facilities; and

**WHEREAS**, the City has not historically had a flagpole policy regarding the display of such flags or the display of any commemorative flags; and

**WHEREAS**, the City Council desires to adopt a policy regarding (1) the display of the United States Flag, and the California State Flag; and (2) the display of commemorative flags at City Hall; and

**WHEREAS**, the City's flagpoles are not intended to serve as a forum for free expression by the public, but rather for the display of the Federal, State, and any commemorative flag as may be authorized by the City Council as an expression of the City Council's official sentiments.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Cloverdale does hereby adopt the policy, regarding Outdoor Display of Flags, as set forth in the attached Exhibit A.

The foregoing Resolution No. 077-2022 was duly introduced and adopted by the City Council of the City of Cloverdale at its regular meeting held on the 10th day of August 2022 by the following roll call vote:

**AYES: (5) Mayor Lands, Vice Mayor Wolter, and Councilmembers: Bagby, Cruz, Palla**


**NOES: (0)**

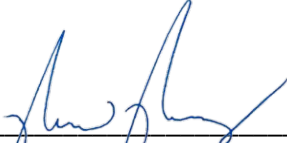
**ABSTAIN: (0)**

**ABSENT: (0)**

APPROVED

ATTEST:

  
Todd Lands (Aug 30, 2022 21:47 PDT)  
Todd Lands, Mayor

  
Michael Maloney, City Clerk

**Exhibit A – Cloverdale Flag Policy**

## OUTDOOR DISPLAY OF FLAGS POLICY

### DRAFT

#### 1. Background

The Cloverdale City Council desires to establish a policy regarding (1) the display of the United States Flag, and the California State Flag; and (2) the display of commemorative flags at the Civic Center and City Green. In adopting this policy, the City Council declares that the City of Cloverdale's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, and any commemorative flag as may be authorized by resolution of the City Council as an expression of the City Council's official sentiments. Requests by Councilmembers for commemorative flags must follow Council policies for placing items on Council meeting agendas.

#### 2. Purpose and Scope

The purpose of this Policy is to establish guidance for the outdoor display of flags at City Facilities, including the display of commemorative flags. The Outdoor Display of Flags Policy may be referenced to herein as "this Policy." Nothing in this Policy is intended to control the City's indoor display of flags, including commemorative flags, within City Facilities.

#### 3. Definitions

The following definitions shall apply to this Policy:

"U.S. Flag" means the flag of the United States, as defined by 4 USC 1.

"California Flag" means the State Flag of California (also known as the "Bear Flag"), as defined by California Government Code Section 420.

"City Facility" means any real property that is owned or operated by the City.

"Commemorative Flag" means any flag other than the U.S. Flag or the California Flag.

#### 4. Standards

Flags shall be displayed in accordance with Federal and State statutes, including, but not limited to, Title 4, Chapter 1 of the United States Code and Sections 430 through 439 of the California Government Code, and this Policy.

5. Displaying the U.S. Flag and California Flag

- 5.1 No other flag shall be placed above the U.S. Flag and no other flag shall be larger than the U.S. Flag. Other flags may be flown at the same height and in the same size, in accordance with this Policy. Where both the U.S. Flag and the California Flag are flown, they shall be of the same size.
- 5.2 Flags should be hoisted briskly and lowered ceremoniously. The U.S. Flag should be hoisted first and lowered last.
- 5.3 Flags shall be displayed during operating hours on all days on which the City is open for business, and on national and state holidays. Flags may be displayed twenty- four (24) hours a day as long as they are illuminated during darkness.
- 5.4 Flags shall not be displayed during inclement weather. However, all-weather flags may be displayed twenty-four (24) hours a day as long as they are illuminated during darkness.
- 5.5 The City shall display the U.S. Flag and the California Flag at City Facilities. The U.S. Flag shall be displayed in the first position of honor. The California State Flag shall be placed in the second position of honor.

6. Displaying Commemorative Flags

6.1 The City's flagpoles are not intended to serve as a forum for free expression by the public. The City shall display commemorative flags only if authorized by the City Council as an expression of the City Council's official sentiments. Any such authorization shall be given at a duly noticed meeting of the City Council.

6.1.1 The City Council shall only consider a request to display a commemorative flag if the request is made by a member of the Cloverdale City Council.

6.1.2 Current Commemorative Flags approved by the City Council include:

Flag	Location	Time Period
Children's Memorial Flag	City Hall	April 1 – April 30
Pride Flag	City Hall	June 1 – June 30

6.2 Commemorative flags shall be displayed for a period of time that is reasonable or customary for the subject that is to be commemorated, but no longer than thirty-one (31) continuous days, unless City Council expressly authorizes a longer period in accordance with this Policy and to the extent, such display does not conflict with Federal and State laws.

6.3 Commemorative flags shall be displayed exclusively on the City Hall Flagpole and shall not be displayed on flagpoles at the Police Station, Public Works Corporation Yard, Library, City Park, or Senior Center unless an alternative location is approved by the City Council.

6.4 Commemorative flags displayed on the City Hall flagpole shall be displayed in the last position of honor.

7. Displaying Flags at Half-Staff

7.1 Only the U.S. President or Governor of California can order the U.S. Flag or California State Flag to fly at half-staff. It shall be City custom to follow the lead of the federal and state governments when the President and/or Governor orders the flags to be flown at half-staff.

7.2 Whenever the U.S. Flag is flown at half-staff, all displayed flags shall also be flown at half-staff. When lowering a flag to half-staff, the flag shall first be hoisted to its peak for an instant and then lowered to half-staff. At the end of the day, the flag shall again be raised to its peak before being lowered for the day.








# Resolution No. 077-2022 - Flag Policy

Final Audit Report

2022-08-31

Created:	2022-08-23
By:	Mike Maloney (Mmaloney@ci.cloverdale.ca.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAgDDhsT6KNyIAPQSVW4jidj2U704j00nP

## "Resolution No. 077-2022 - Flag Policy" History

-  Document created by Mike Maloney (Mmaloney@ci.cloverdale.ca.us)  
2022-08-23 - 5:00:41 PM GMT
-  Document emailed to tlands@ci.cloverdale.ca.us for signature  
2022-08-23 - 5:01:07 PM GMT
-  Email viewed by tlands@ci.cloverdale.ca.us  
2022-08-31 - 4:01:15 AM GMT
-  New document URL requested by tlands@ci.cloverdale.ca.us  
2022-08-31 - 4:01:17 AM GMT
-  Signer tlands@ci.cloverdale.ca.us entered name at signing as Todd Lands  
2022-08-31 - 4:47:08 AM GMT
-  Document e-signed by Todd Lands (tlands@ci.cloverdale.ca.us)  
Signature Date: 2022-08-31 - 4:47:10 AM GMT - Time Source: server
-  Agreement completed.  
2022-08-31 - 4:47:10 AM GMT