

**CITY OF CLOVERDALE**

**CITY COUNCIL**

**RESOLUTION NO. 102-2019**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVERDALE  
APPROVING AN AT-WILL EMPLOYMENT AGREEMENT WITH IRENE  
CAMACHO-WERBY AS CLOVERDALE CITY CLERK AND AUTHORIZING  
THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE  
CITY**

**WHEREAS**, the City Council recognizes that the City Clerk is a critical role in the City's function and day to day operations; and

**WHEREAS**, Section 2.03.010 of the Cloverdale Municipal Code states: "The city clerk shall be appointed by the city manager, and shall hold office at the pleasure of the city manager;" and

**WHEREAS**, the duties of the City Clerk were previously undertaken by the Deputy City Clerk/ Human Resources Tech; and

**WHEREAS**, upon retirement of the incumbent from the Deputy City Clerk/Human Resources Tech job classification in April 2019, the City undertook a review of the position and on June 12, 2019 the City Council adopted Resolution No. 45-2019 amending the City Personnel System to update the City Clerk position classification and salary range; and

**WHEREAS**, the City Clerk position may be compensated and receive benefits in accordance with an individual at-will agreement and salary as approved by the City Council; and

**WHEREAS**, the City initiated recruitment for a new City Clerk. and top applicants were invited to interview with a Professional Panel consisting of Assistant City Manager Thompson, Finance Director Holmes and Public Works Director Rincon; and

**WHEREAS**, the Panel recommended the top candidate to the City Manager, and after an informal interview with the top candidate, the City Manager selected Ms. Irene Camacho-Werby to fill the position of City Clerk; and

**WHEREAS**, Ms. Camacho-Werby is prepared to execute an individual at-will employment agreement at the salary, benefits, and conditions approved by the City Council; and

**WHEREAS**, the City Manager recommends that the City Council approve the at-will employment agreement and authorize the City Manager to execute the agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Cloverdale hereby approves an at-will Employment Agreement with Irene Camacho-Werby as Cloverdale City Clerk, attached hereto as Exhibit A, in a form approved by the City Attorney, and authorizes the City Manager to execute the Employment Agreement.

The foregoing Resolution No. 102-2019 was duly introduced and duly adopted by the City Council of the City of Cloverdale at its regular meeting held on this 23<sup>rd</sup> day of October 2019, by the following roll call vote:

- Ayes: (4) Councilmember Brigham, Councilmember Cruz, Vice Mayor Wolter and Mayor Bagby
- Noes: (0) None
- Absent: (1) Councilmember Turner
- Abstaining: (0) None

APPROVED:

ATTEST:

  
\_\_\_\_\_  
Melanie Bagby, Mayor

  
\_\_\_\_\_  
Maria McArthur, Interim City Clerk

I, MARIA MCARTHUR, Interim City Clerk of the City of Cloverdale, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 102-2019 adopted by the City Council of the City of Cloverdale on the 23<sup>rd</sup> day of October 2019.

  
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Maria McArthur, Interim City Clerk

