



## MINUTES

### JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT SUBCOMMITTEE MEETING

**Meeting Date:** Monday, September 21, 2020  
**Meeting Time:** 5:00 p.m.  
**Meeting Location:** Virtual Meeting

#### Subcommittee Members and City Staff:

Chair Marta Cruz, Councilmember	School Board Member Preston Addison
Vice Chair Jason Turner, Vice Mayor	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:** Chair Cruz called to order the meeting at 5:02 p.m. Chair Cruz, Vice Chair Turner, City Manager Kelley, Assistant City Manager/CDD Thompson, School Board Member Addison, School Board Member Lands and School Superintendent MacClain were all present by teleconference pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.
- 2. Communications:** None received.
- 3. Public Comment:** None.
- 4. Approved Minutes:** Regular Meeting of August 17, 2020
- 5. Current Items for Discussion:**
  - a) Food Resources for Students & Alternatives for Pick-up or Delivery**

School Superintendent MacClain reported that the schools are offering meal pickups between 11am – 2pm to allow time after distance learning sessions. Food delivery is being provided to the Boys & Girls Club and food home drop off is being coordinated. District staff is working to match the number of meals with those requested. Many items are shelf stable or do not expire for several days, helping to avoid waste of food. The District is also considering options to deliver meals to areas accessible to multiple families. This is an opportunity to connect and communicate with students and families.

Public Comment: None.

**b) Update on Student Access to Technology and Long-distance Learning**

- Access Map and Problematic Areas
- City/District Collaboration on WIFI Access to Technology

Chair Cruz reported having contact information for five students who have been having connectivity issues and will be passing along the information to the District. School Superintendent MacClain reported there is a link on the District's website to fill out a technology support form to request assistance. A map of the areas with connectivity issues was shown and discussed. School Superintendent MacClain reported that as long as the District is informed of the issue, they will work to address it. School Board Member Addison inquired if the City can offer any assistance. City Manager Kelley updated the subcommittee that following the previous meeting staff researched possible WIFI locations, locations that have existing WIFI access and are of close proximity to downtown. Five areas were identified, Cloverdale Regional Library parking lot, Chamber of Commerce outside area, the Plaza, Senior Center outside area and Cloverdale Performing Arts Center outside area. The subcommittee would need to prioritize choice locations, public investment would

be required, funding resources or sponsorships would need to be sought, timeline of implementation would depend on the requirements of the facility chosen and is able to meet current social distancing requirements.

Public Comment: Christina Lupe-Duarte, Cloverdale resident, thanked the subcommittee for looking into options to provide public access to internet connectivity. School Superintendent MacClain asked that if any families are having connectivity issues to please report the issues to the district, staff will make home visits when necessary.

c) COVID-19 Safety and Prevention within the Community

City Manager Kelley reported that the Cloverdale zip code was one of the areas with the highest reported positive COVID-19 cases. It is important to continue to provide prevention information to the public, families and students. Mr. Kelley also reported on the recent Resilient Cloverdale meetings, its history and the creation of working groups to assist with communication outreach efforts to various groups in the community and coordinate resources, such as access to food for those in need. School Superintendent MacClain shared that the District is currently communicating electronically and handing out informational flyers with student work material pickup and food pickup.

Public Comment: None.

e) National Suicide Prevention Awareness Month

This item was taken up prior to item d. City Clerk Camacho-Werby reported that in recognition, the City Council will read a proclamation acknowledging National Suicide Prevention Awareness month, at their next regular meeting. School Superintendent MacClain shared mental awareness is very important and a strong focus among schools, especially during a time of distance learning. Resources and programs are being created to address this. One of the school counselors will be present, via teleconference, to accept the proclamation.

Public Comment: None.

f) Update on Refunding Successor Agency Bond and Saving for Schools

City Manager Kelley reported the City recently closed on the refinancing of the successor agency 2020 tax allocation bonds. Due to favorable interest rates, a savings of approximately 4.5 million dollars. The School District is one the entities benefiting from the refinance.

Public Comment: None.

School Board Member Lands announced he had a conflict with item 5d, due to his daughter being one of the applicants for student liaison and recused himself from the meeting.

d) Student Liaison Program – Review applications received and select up to two (2) 2020-2021 Student Liaisons  
City Manager Kelley introduced the item. Following discussion, it was agreed that out of the three applicants two had submitted the required documentation by the deadline. The Subcommittee thanked all the applicants and by consensus appointed Summer Lands and Jenifer Ramirez-Mora as the student liaisons for the school year 20-21. Superintendent MacClain announced meeting with student leaders who are part of the California Association of Student Councils. The Association will be holding a conference in October and would like for the liaisons to have the opportunity to participate in this event.

Public Comment: None.

**6. Standing Items / Items Continued from Last Meeting:**

a) Update on MOU for School Resource Officer – No current update.

b) Update on Installation of Three-way Stop Sign at N. Cloverdale Blvd. and North Street – No current update.

c) Update on Cloverdale Memorial Pool Season –

City Manager Kelley briefly reported on the pool season. School Board Member Addison inquired on the status

of the solar heating system. City Manager Kelley reported the County continues with their procurement process to obtain a contractor to complete the project. Chair Cruz inquired if conversations are still taking place to allow the District access. Mr. Kelley reported that one of the main reasons for repairing and updating the solar heating system is to allow for use of the pool year-round. The City will reach out to the County to inform them that this is still an important project to be completed as soon as possible.

Public Comment: None.

d) Update on Proposed Housing Projects and Future Growth - Kevin Thompson

The Planning Commission approved the Ledson & Ledson Construction Company request for design review, general plan land use map amendment and zoning map amendment application to construct 21 multi-family residential units, with one detached managers unit and related site improvements.

Public Comment: None.

e) Location of Skate Park –

At the recommendation of Vice Mayor Turner, Assistant City Manager/CDD Thompson reached out to a landowner of a potential site, to determine potential interest. Additional information will be required, staff will follow-up.

Public Comment: None.

**7. Information Only Memos/Announcements:** None.

**8. Future Agenda Items:** None

**9. Pending Items:** None

**10. Good of the Order:** Police Chief Ferguson announced the department, along with Healdsburg Police Department were awarded an ABC grant to provide funding for education around alcohol sales, reducing alcohol sales to minors, illegal solicitations for alcohol, and prevention of over-serving alcohol sales.

**11. Adjournment:** Chair Cruz adjourned the meeting at 6:09 p.m., to the next meeting date scheduled for Monday, October 19, 2020 at 5:00 p.m.