



## **DRAFT MINUTES**

### **Subcommittee: Joint City/Cloverdale Citrus Fair Association**

**Meeting Date: Wednesday, September 4, 2013**

**Meeting Time: 9:00 a.m.**

**Meeting Location: City Hall Conference Room**

#### **Subcommittee Members and City Staff:**

Vice Mayor Carol Russell, Chair  
Councilmember Mary Ann Brigham  
Citrus Fair CEO Bonnie Wlodarczyk

City Manager Paul Cayler  
Asst. City Mgr./Comm. Dev. Dir. Karen Massey

- 1. Call to Order:** Chair Russell called the meeting to order at 9:00 am.
- 2. Communications:** None.
- 3. Public Comments:** None.
- 4. Approval of Minutes:** The minutes of the June 3, 2013 meeting were approved.
- 5. Current Items for Discussion**
  - a. Review of draft CF/City Cooperative Agreement**

Asst. City Manager/CDD Director Massey summarized the proposed revisions to the agreement. A discussion followed and revisions to further clarify the agreement were suggested. Ms. Massey stated that Chief Tuma and City Engineer/PWD Scott will be given a copy of the Agreement to review. Citrus Fair CEO Wlodarczyk will also review the Agreement and get back to Ms. Massey with any changes.
  - b. Signage Update**

Councilmember Brigham asked Ms. Wlodarczyk how many local non-profit organizations are contacting the fair office regarding placing banners on the rock wall. Ms. Wlodarczyk said she had recently received three or four. Ms. Massey stated the City would like to work collaboratively with the Citrus Fair. Ms. Brigham summarized placing posts and hanging uniform banners at the fence line all within the City Code. Ms. Brigham and Ms. Wlodarczyk will contact the non-profit organizations to see if they are interested in being part of this project.
  - c. Parking Opportunities**

Citrus Fair CEO Wlodarczyk said the City owned lot across the street from the fair buildings will not work for the Fair parking due to possible rain, fencing and liability. Vice Mayor Russell suggested we place other available parking lots within the City on the Fair Map.
  - d. Subcommittee Meeting Schedule**

Vice Mayor Russell suggested this meeting be an ad hoc meeting rather than a subcommittee and be scheduled around fair time. Ms. Massey and Ms. Wlodarczyk will discuss this option.
- 6. Information Only Memos:** None
- 7. Future Agenda Items:** None
- 8. Pending Agenda Items:** None
- 9. Good of the Order:** None
- 10. Adjournment:** Next meeting to be determined.

**CERTIFICATION** – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on 8/29/13