



## MINUTES

### JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT SUBCOMMITTEE MEETING

**Meeting Date:** Monday, August 17, 2020  
**Meeting Time:** 5:00 p.m.  
**Meeting Location:** Teleconference

**This Regular Meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.**

#### **Subcommittee Members and City Staff:**

Chair Marta Cruz, Councilmember	School Board Member Preston Addison
Vice Chair Jason Turner, Vice Mayor	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:** Chair Cruz called to order the meeting at 5:03 p.m. Chair Cruz informed the committee that Vice Chair Turner is excused from today's meeting.
- 2. Communications:** None Received.
- 3. Public Comment:** None.
- 4. Approved Minutes:** Regular Meeting of July 20, 2020 with the modification requested by School Board Member Addison to correct the double negative typed on page 3, paragraph one, of the minutes.
- 5. Current Items for Discussion:**
  - Introduction of New School Superintendent Betha MacClain-  
At the request of Chair Cruz, this item was heard first. Cloverdale Unified School Superintendent Betha MacClain introduced herself to the committee and looks forward to working with everyone.

- Update on finalized student liaison application for the 20-21 school year to reflect an increase in scholarship of \$750-  
Assistant City Manager/Community Development Director Thompson reported that the City Council recently approved raising the Council-Student Liaison Scholarship to \$750 for each student who completes their term in the program. Mr. Thompson described the program and stated that assistance with spreading the word that the deadline for submittal of applications is approaching from the School District would be greatly appreciated. Superintendent MacClain is very supportive of the program. School Board Member Addison stated that the process has been to provide the application to the Cloverdale High School Principal and Counselor for distribution to students. City Manager Kelley inquired if the subcommittee wishes to extend the current deadline that is currently approaching, with no applications received to date. The subcommittee agreed to extend the application deadline to September 7.

Public Comment: None.

- Update on Back to School/Food Distribution-  
Chair Cruz inquired what type of food distributions will take place for the new school year. Superintendent MacClain informed the subcommittee that breakfast and lunch meals will be distributed twice a week on

Mondays and Wednesdays with meals to cover the school week. Meals will need to be ordered by student identification numbers per regulations. Meals may be purchased or students who qualify for free or reduced fee lunches must be registered into the lunch program.

Public Comment: None.

- c) Technology Access and Long-term Planning-  
Superintendent MacClain reported the District has created a re-opening working document is listed on the District website. It provides information on safety, information for students, what hybrid and distance learning will look like. One barrier some students have experienced is connectivity. The District would like to seek opportunities to work collaboratively with the City to provide access to free WIFI at a central location. City Manager Kelley is open to the suggestion and can bring back at a future subcommittee meeting to identify potential areas for accessible WIFI. Chair Cruz and Superintendent MacClain agreed on the importance of the community having access to WIFI even beyond the current pandemic.

Public Comment: None.

## 6. Standing Items / Items Continued from Last Meeting:

- a) Update on MOU for School Resource Officer  
City Manager Kelley reported that the MOU was reviewed by the City Council on August 12 and their direction was to place the MOU on hold temporarily due budgetary and staffing impacts. Police Chief Ferguson introduced himself and reported on the current challenges to fund a School Resource Officer (SRO) position during the current pandemic and distance-learning. Challenges include budget constraints, staffing shortage due to a staff member being out for an unknown amount of time, civil process to implement the new Sonoma County health order reporting hotline. Looks forward to revisiting the position in the future. Chair Cruz confirmed the statements of staff. School Board Member Lands inquired if there was anything in the MOU that would need to be changed if we were not in distance-learning. Police Chief Ferguson responded that the language for direct report should reflect the direct report is to the Chief of Police and in addition some minor changes to language referring to crime or criminal activity, where applicable. City Manager Kelley would like to seek funding opportunities through resources or grants that the City and District can jointly apply for. Superintendent MacClain stated funding through grants are not long-term solutions and can destabilize the role. The SRO position is dependent on the relationship with the police department and person in the role. In many areas the SRO is very valuable to have and would like to see this in a five-year plan.

Public Comment: None.

- b) Update on Installation of Three-way Stop Sign at N. Cloverdale Blvd. and North Street-  
No update. The subcommittee provided a brief project background to Superintendent MacClain. City Manager Kelley recommended scheduling a site visit.

Public Comment: None.

- c) Update on Cloverdale Memorial Pool Season  
City Manager Kelley reported that confirmation was received from the County to work with the YMCA for approval to open for the remainder of the season, following safety issues and concerns were addressed.

Public Comment: None.

- d) Update on Proposed Housing Projects and Future Growth - Kevin Thompson-  
Assistant City Manager spoke on current proposed projects and mentioned that the Baumgardner Ranch Project is scheduled to go before the City Council meeting of August 26. A project application to construct 21 multi-family residential units at 669-679 S. Cloverdale Boulevard was reviewed by the Planning Commission and requested the applicant return to a future meeting after considering the proposed

comments.

Public Comment: None.

- e) Location of Skate Park-  
No current update from City staff. School Board Member Lands reported speaking with an owner of property along the boulevard who is interested in a long-term lease. He will forward the contact to City staff.

Public Comment: None.

7. **Information Only Memos/Announcements:** None.
8. **Future Agenda Items:** City Manager Kelley requested review of applications for the student liaison program.
9. **Pending Items:** None.
10. **Good to the Order:** None.
11. **Adjournment:** Chair Cruz adjourned the meeting at 5:52 p.m. to the next meeting date scheduled for Monday, September 21, 2020 at 5:00 p.m.