



MEETING MINUTES

Subcommittee: Public Works & Facilities
Meeting Date: Tuesday, July 28, 2020
Meeting Time: 4:00 p.m.
Meeting Location: Teleconference

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	City Manager David Kelley
Vice Mayor Jason Turner, Vice Chair	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

1. **Call to Order:** Vice Mayor Turner called the meeting to order at 4:02 p.m. and read the protocol pursuant to COVID19 regulations. Present: City Manager David Kelley, Vice Chair Turner, City Engineer/Public Works Director Mark Rincon, Senior Engineering Technician Eric Janzen, and Chair Cruz
2. **Communications:**
 - Sonoma Water General Manager Grant Davis on Temporary Urgent Change Petition dated 06/10/2020 City Engineer/Public Works Director Rincon reported that the letter is related to proposed reduction in flow from Mendocino, although the City does not currently foresee any problems. Staff is working with Grant Davis.
 - Mr. Kelley reported that two additional communications were received after the agenda was posted:
 - Letter received (Attachment 1) online from a Palomino Lakes resident complaining about airport noise from ultralight aircraft that is public noise nuisance and inappropriate for the area. After discussion it was decided to refer the letter to the Airport manager for reply.
Public comment: (Attachment 2) Ron Pavelka commented that if a property is located within a mile of an airport during a real estate transaction a disclosure is required that notifies the buyer that they may be impacted by airport events and noise.
 - An order was received from the California Regional Water Quality Control Board requiring additional water testing for chemicals at publicly owned treatment plants. The order applies to plants with capacity of 4,000,00 gallons or more a day and will require monitoring that is reported to the WQCB starting in the 4th quarter of 2020. The City will need to respond soon to be in compliance. A budget adjustment will be required. City Engineer/Public Works Director Rincon noted that the chemical in question has been prolifically used and this is the state's attempt to get a handle on the matter. They may assess a \$10,000 fine if the deadlines are not met.
Public Comment: None
3. **Public Comments:** None
4. **Minutes Approved:** Regular Meeting of May 26, 2020
5. **New Items for Discussion:**
 - a. eXperience Cloverdale Street Markings Proposed by the Chamber of Commerce The Chamber asked about the feasibility of adding "eXperience Cloverdale" logos on streets

corners or sidewalks to enhance Cloverdale branding. City concerns noted that it could be distracting and could impact safety. Senior Engineering Technician Janzen remarked that the logos would be illegal under the California code, are considered a nuisance and could confuse drivers. The City would have to remove them. The Chamber representatives accepted this. The City is supportive of Chamber events but could not support this request.

- b. Update on County of Sonoma Department of Public Health Vision Zero Project Senior Engineering Technician Janzen stated that there are no new updates or communications since the last meeting. The SIP issue has likely affected progress.
Public comments: None

- c. Update on Adding “No Bicycle” Signs on Porterfield Creek Walking Path Chair Cruz said the title should include “mask wearing.” City Manager Kelley reviewed the background - the pathways are maintained by the HOA, even though the paths are dedicated to the city through the development agreement. The development of open space has increased usage of the walking paths, causing problems for the residents of Clover Springs. Residents have asked to prohibit bicycles on the trails, and the city needs to do further research before committing to action. Signage could be put in, but policy issues are raised which need to be evaluated and brought before subcommittee. At issue is whether the develop agreement allows use by bicycles. Chair Cruz asked that the City convey the information discussed herein to the concerned parties at Clover Springs. No recommendation was made, but the focus should be to educate the trail users about pedestrian safety.
Public comments: None

Additional information: City Manager Kelley indicated that the survey regarding the Local Hazard Mitigation Plan has been extended in hope of garnering as much public input as possible to put into the plan. This type of plan requires community outreach, which is why it is being conducted online during the health situation. The plan can benefit that city by making it eligible for federal financing when there is need to mitigate hazards in town, and one area where is could help is with downtown drainage problems.

6. Standing and Continued Items:

- a. Update on Outdoor Retail Business Uses in Response to COVID-19 No new information was brought up.
- b. Update on the installation of a Portland loo on the plaza The loo installation project has not rolled out, although porta potties have been put at the plaza. City Engineer/Public Works Director Rincon indicated that they hope to roll the loo project out this year.
- c. Update on the New Prefabricated building for Corporation Yard City Engineer/Public Works Director Rincon is working with the consultant before submitting the building to a design firm. The item is already a pre-bid item and the building will be for vehicle and record storage.
Public comment: None
- d. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project City Engineer/Public Works Director Rincon stated there is no new information, but the City submitted letters online in support of the feasibility study being prepared by Sonoma Water and the Mendocino County Inland Water Commission. No response to comments has been received. City Manager Kelley anticipates a long-term project that will be tracked through the Upper River Management Association. Chair Cruz asked if water restrictions to the public will go into effect this summer. City Engineer/Public Works Director Rincon reported that so far, the parks and school district have cut back on usage; although if necessary, the City will move into a Stage 1 drought.

Public Comment: None

- e. Annual SB-1 Project - Status Update on Planned Improvements Senior Engineering Technician Janzen stated that there are no new updates at this time.

Public comment: None

- 7. Future Agenda Items:** Vice Chair Turner asked for an update on the funding and contract that was secured for the crosswalk at Healdsburg Avenue and Cloverdale Blvd, and any unforeseen complications to getting it completed. Chair Cruz and City Engineer/Public Works Director Rincon stated they will recuse on that discussion due to proximity to their residence.
- 8. Good of the Order:** None
- 9. Adjournment:** Chair Cruz adjourned at 5:00 p.m. to the next meeting on Tuesday, September 22, 2020 at 4:00 pm. or alternate date as requested at Cloverdale City Hall, 124 N. Cloverdale Boulevard, Cloverdale CA 95425