

## MINUTES - FINAL

### REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

WEDNESDAY, APRIL 13, 2022

CLOVERDALE PERFORMING ART CENTER  
209 N. CLOVERDALE BOULEVARD, CLOVERDALE, CA 95425

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- Call to Order-Mayor Lands called the meeting to order at 6:02 p.m.
- Pledge of Allegiance led by Mayor Lands
- Roll Call:
  - Mayor Lands - Present
  - Vice Mayor Wolter - Absent
  - Councilmember Bagby -Present
  - Councilmember Cruz - Present
  - Councilmember Palla -Present
- Conflict of Interest Declaration-None
- Agenda Review – Regular Session (Changes and/or Deletions)-None

#### B. PUBLIC COMMENTS:

There were no public comments.

#### C. PROCLAMATIONS/PRESENTATIONS:

##### C.1 Student Liaison Report.

**Action(s):** Guadalupe Nunez, Student Liaison, provided a status report on student activities.

##### C.2 The City Council proclaimed April 2022 as "Mental Health Awareness Month"

Becky Ennis, SOS Community Counseling, thanked the City Council for the proclamation.

##### C.3 The City Council proclaimed the week of April 10-16, 2022 as "National Public Safety Telecommunicators Week"

#### D. CONSENT CALENDAR:

Motion was made by Councilmember Palla, seconded by Councilmember Cruz, to approve the Consent Calendar.

Ayes: Councilmembers Bagby, Cruz, Palla, Mayor Lands

Noes: None

Absent: Vice Mayor Wolter

Abstain: None

#### D.1 Minutes of the March 9, 2022, and March 23, 2022, City Council meetings.

**Action(s):**

Approved minutes as presented.

**D.2 A Resolution Authorizing Remote Teleconference Meetings of the City in compliance with Assembly Bill 361**

**Action(s):**

Adopted Resolution 32-2022 entitled, "A Resolution of the City Council of the City of Cloverdale Authorizing Remote Teleconference Meetings of the City of Cloverdale of the City in Compliance with Assembly Bill 361.

**D.3 Consideration of a Resolution authorizing the Destruction of Records as incorporated as Exhibit "A" of the Resolution which is Authorized by the City's Official Records Retention Schedule adopted in September 2006**

**Action(s):**

Adopted Resolution 33-2022 Approving the Destruction of Records as noted in Exhibit "A"

**D.4 Funding Agreement with the Sonoma County Redwood Empire Food Bank**

**Action(s):**

Adopted Resolution 34-2022 entitled, " A Resolution of the City Council of the City of Cloverdale approving a Funding Agreement with the Redwood Empire Food Bank in an amount not to exceed Forty Thousand Dollars (\$40,000) and authorizing the City Manager to execute said agreement in a form approved by the City Attorney".

**D.5 General Fund Reserves Balances as of June 30, 2021**

**Action(s):**

Received the General Fund Reserves Balances as of June 30, 2021, by Account Type, for informational purposes.

**D.6 Consideration of Resolution for Roadway Improvement Project list for fiscal year 2022/2023 funded by SB-1: The Road Repair Accountability Act of 2017**

**Action(s):**

Adopted Resolution 35-2022 entitled "Resolution of the City Council of the City of Cloverdale Adopting a List of Projects for Fiscal Year 2022/2023 Funded by SB1: The Road Repair and Accountability Act of 2017".

**E. COMMUNICATIONS:**

City Manager Kelley stated no communications were received.

**F. PUBLIC HEARING:**

**F.1 Ordinance of the City of Cloverdale amending Chapters 1.10 and 1.14 of the Cloverdale Municipal Code and adding Chapter 1.18 and 1.20 to the Cloverdale Municipal Code regarding Code Enforcement.**

Assistant City Manager Kevin Thompson stated the ordinance includes comprehensive Municipal Code provisions that would provide for more efficient Code enforcement by administrative citations. The process may be used for ongoing and chronic Code violations. Code Enforcement Officer Robert Smith stated violators would receive a preliminary notice and be given the opportunity to voluntarily comply. If not, an administrative hearing is scheduled. Penalties can be substantial; this process is very efficient, effective, and impartial.

Councilmembers spoke in support. Councilmember Cruz would like to be able to communicate directly with Officer Smith.

**Action(s):**

Councilmember Palla introduced the Ordinance amending Cloverdale Municipal Code Chapters 1.10 and 1.14 and adding Chapter 1.18 and 1.20 regarding Code Enforcement Procedures. Councilmember Bagby seconded. The motion passed.

Ayes: Councilmembers Bagby, Cruz, Palla, Mayor Lands

Noes: None

Absent: Vice Mayor Wolter

Abstain: None

**G. NEW BUSINESS: None**

**H. SUBCOMMITTEE ITEMS:**

- **Finance, Administration & Police**

- Next Meeting - May 2, 2022 @1:30 p.m. The City Manager stated RGS is conducting a salary evaluation for the Public Works Director that will return for Council's consideration.

- **Planning & Sustainability**

- Next Meeting – rescheduled to June 21, 2022 at 4:00 p.m.

- **Public Works & Facilities**

- Next Meeting – corrected to April 26, 2022 at 1:30 p.m.

- **Joint City/Cloverdale Fire District**

- Next Meeting - June 13, 2022 at 5:30 p.m.

- **Joint City/Cloverdale Unified School District**

- Next Meeting - May 16, 2022 at 5:00 p.m.

- **Homelessness Community Advisory Group**

- Next Meeting - May 10, 2022 at 1:30 p.m. Mayor Lands additionally reported on a recent multi-agency meeting regarding vegetation management, which also reduces the fire risk on the river bed. Nine recent fires have been put out by citizens.

**I. SUBCOMMITTEE REPORTS:**

No additional reports.

**J. COUNCIL REPORTS:**

Councilmember Palla announced that the pool completion date has been delayed until April 30th but will be completed in time for the May 30<sup>th</sup> grand opening.

**K. INFORMATIONAL REPORTS: No additional report.**

**L. LEGISLATIVE REPORTS, LETTERS OF SUPPORT/OPPOSITION: None**

**M. CITY MANAGER/CITY ATTORNEY REPORT(S):**

The City Manager stated that the City Council will be asked to complete material in preparation for the May 4, 2022 budget workshop from 8:30-12:30 p.m.

Councilmember Cruz stated she will be unable to attend, but will send requests for consideration, including the need for Planning Commissioners' training.

City Manager Kelley invited Councilmembers' questions and comments on the pickle ball project prior to the Public Works Subcommittee's consideration.

City Attorney Sanchez reported they will be scheduling the fireworks ordinance for the Council's consideration.

**N. STATUS UPDATE ON CURRENT IMPACTS TO WATER SUPPLY:**

City Manager Kelley reported that the State Water Board intends to bring forward an amended curtailment order, and the public is invited to attend tomorrow's workshop. A meeting will be scheduled for Council's consideration of participating in the voluntary agreement, which appears to include beneficial provisions.

**O. STATUS UPDATE ON CURRENT EMERGENCY: None**

**P. COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:**

Councilmember Bagby would like to consider alternatives for addressing the homeless encampment next to the Cloverdale cemetery, seemingly on CalTrans property. She would like to look at the multi-jurisdictional aspect due to public safety concerns that require long-term solutions. This item was included on the Homeless Subcommittee's agenda.

Mayor Lands thanked Councilmember Cruz for raising the need to provide translation at public meetings. City Manager Kelley will include this on the Finance, Administration, and Police Committee's agenda in advance of the budget workshop.

Councilmember Cruz stated communication of municipal services is needed first, as lack of understanding inhibits participation. For example, resources are available from the State and County to educate the public on driver and pedestrian responsibilities. Translation in the Cloverdale Connect has not happened and should include picture grams.

Councilmember Palla suggested an ad hoc committee to discuss how to best conduct municipal services outreach so it may be included in the budget process. Mayor Lands suggested a Translation and Information Committee to include Mayor Lands and Councilmember Cruz.

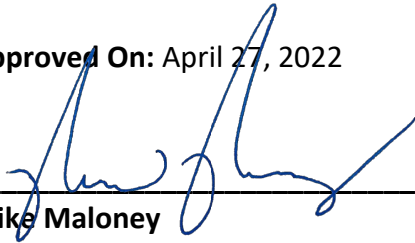
City Attorney Sanchez recommended that the Ad Hoc Committee report directly to the City Council rather than reporting to the Subcommittee.

Councilmember Cruz requested Committee consideration of the free shuttle service, including adding Sunday hours and routes for new housing developments. Councilmember Bagby requested staff review for the City Council's consideration. She noted the Senior Center Program Manager has communicated challenges by the senior population in accessing the routes. City Manager Kelley stated he would provide the City Council with the Transit Manager's reports which reflect an increase in ridership, including students. This has been discussed at the Public Works Subcommittee.

**Q. ADJOURNMENT:**

Mayor Lands adjourned the meeting at 7:10 p.m.

**Approved On:** April 27, 2022



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**Mike Maloney**  
**City Clerk**