



AGENDA

REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

WEDNESDAY, JUNE 23, 2021

CLOSED SESSION: 5:00 p.m.
Location: Via Teleconference

PUBLIC BUSINESS SESSION: 6:00 p.m.
Location: Via Teleconference
(This meeting will not be physically open to the public)

All Members of the City Council will be participating in the regular meeting remotely via teleconference, as listed below. Please refer to the end of the agenda for instructions related to public comment and participate in the meeting.

"We may disagree, but we will be respectful of one another. All comments will be directed to the issue at hand and addressed to the City Council. Personal attacks are unacceptable."

PLEASE NOTE

In order to minimize the spread of the COVID 19 virus, this Regular Meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20. Some or all members of the City Council will be participating in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20, which suspended certain requirements of the Brown Act. Please refer to the end of the agenda for instructions related to public comment and attending the meeting.

ADDRESSING THE CITY COUNCIL/PUBLIC COMMENT:

For this meeting Public Comments may be made by calling in or online through the use of Zoom. Emailed comments will become part of the record and viewable online and in the City Clerk's Office. Please refer to the end of the agenda for further instruction.

When asked to do so by the Mayor, those wishing to address the City Council speak directly into your device microphone so everyone listening can hear your comments and so they'll be recorded into the official record. State your name and City of Residence for the record. Per City Council Policy, three (3) minutes are typically allotted to each speaker. However, Council may at its discretion revise the amount of time allotted.

A.

CLOSED SESSION: 5:00 p.m.

Closed Session Zoom Link: https://us02web.zoom.us/webinar/register/WN_qty6tzrQRW5Kkh7oNVVZw

OPENING:

- Call to Order
- Roll Call
- Agenda Review – Closed Session (Changes and/or Deletions)

PUBLIC COMMENTS ON CLOSED SESSION AGENDA:

Prior to adjournment into Closed Session, the public may speak on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code Section 54957.6

Labor Negotiator: City Attorney Sanchez and Assistant City Manager/Community Development Director Thompson

Employee Groups: Cloverdale Classified Association, Cloverdale Police Officers' Association, Cloverdale Dispatchers' Association, Unaffiliated Employees, and Management At-Will Employees

2. CONFERENCE WITH LABOR NEGOTIATOR - Pursuant to Government Code Section 54957.6

Labor Negotiator: City Attorney Sanchez

Unrepresented Employee: City Manager

VIEWING OF MEETING – PUBLIC SESSION:

As a public service to the community, regular City Council meetings are streamed via live webcast on YouTube at: <https://bit.ly/2R2Odm4> on day and time of meetings.

Zoom Meeting Link: <https://us02web.zoom.us/j/87586644435>. Zoom Call-in Telephone: 1 (669) 900-6833. Please refer to the end of the agenda for further instructions on how to view the meeting and provide Public Comment using Zoom.

DISABLED OR SPECIAL NEEDS ACCOMMODATION: In compliance with the Americans with Disabilities Act, if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at 894-2521. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

WAIVER WARNING: If you challenge decisions/directions of the City Council in court, you may be limited to raising only those issues you or someone else raised at public hearings(s) described in this Agenda, or in written correspondence delivered to the City of Cloverdale at, or prior to, the public hearing(s).

AB343 Requirements: Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Hall offices located at 124 N. Cloverdale Blvd., Cloverdale CA 95425 during normal business hours.

B.

CONVENE PUBLIC BUSINESS SESSION – 6:00 p.m. Zoom Link: <https://us02web.zoom.us/j/87586644435>

OPENING:

- Call to Order
- Pledge of Allegiance

- Roll Call
- Conflict of Interest Declaration
- Agenda Review - Regular Session (Changes and/or Deletions)

C. PUBLIC COMMENTS:

Any person wishing to speak to the City Council on any item not listed on the agenda may do so at this time. Members of the public have the right to speak on any items on the Council Agenda during that item. Pursuant to the Brown Act, the City Council is not allowed to consider issues or take action on any item not listed on the agenda. Each person wishing to speak must speak directly into your device microphone. Each speaker will be limited to three minutes unless additional time is authorized by the Mayor. Public Comments may be made in person or through Zoom at: <https://bit.ly/>. Emailed comments will become part of the record and viewable online and in the City Clerk's Office.

D. PROCLAMATIONS/PRESENTATIONS: (10 minutes)

1. Proclamation Proclaiming Approval of Sonoma County Gold Resolution and Endorsing the United In Kindness Campaign

[📎 Proclaiming Approval of Sonoma County Gold Resolution and Endorsing the United In Kindness Campaign](#)
2. Proclamation Proclaiming June 19, 2021, as Juneteenth
[📎 Proclamation - Juneteenth on June 19, 2021](#)

E. CONSENT CALENDAR:

All items under Consent Calendar will be considered together by one action of the Council unless any Council Member or member of the public requests that an item be removed and considered separately.

3. [Approval of Previous City Council Meeting Minutes](#)

Recommended Action(s): Approve the City Council Minutes of the Regular Meetings of May 26, 2021, and June 9, 2021.

[📎 Attachment 1 - Draft Minutes CC 05-26-2021](#)

[📎 Attachment 2 - Draft Minutes CC 06-09-2021](#)

4. [Agreement for the Purchase of Retired Cloverdale Police Canine, Jimmy, by His Handler, John Camara](#)

Recommended Action(s):

Adopt Resolution titled, "A Resolution of the City Council of the City of Cloverdale approving an Agreement for the purchase of retired Cloverdale Police canine, Jimmy, by his handler, John Camara in an amount not to exceed \$1 and authorizing the City Manager to execute said agreement."

[📎 Attachment 1 - 2021-Resolution Agreement for K9 purchase](#)

[📎 Attachment 2 - Draft Cloverdale PD CANINE_TRANSFER_CONTRACT](#)

5. [Agreement with North Bay Animal Services to Provide All Animal Control Services for the City of Cloverdale](#)

Recommended Action(s):

Adopt Resolution titled, "A Resolution of the City Council of the City of Cloverdale approving an Agreement with North Bay Animal Services in an amount not to exceed \$118,716.00 to provide all animal control services for the City of Cloverdale and authorizing the City Manager to execute said agreement."

- [Attachment 1 - Resolution North Bay Animal Services contract](#)
- [Attachment 2 - North Bay Animal Services Contract](#)

- F. **COMMUNICATIONS: Council may discuss at this time written communications sent to Council members since the last council meeting. Written communication to be discussed will be listed below, if any.**

- G. **PUBLIC HEARINGS:**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

6. [Sustainable Solutions Turnkey \(SST\) Program for energy efficiency projects.](#)

Recommended Action(s): By motion, adopt a resolution, entitled, "A resolution of the City Council of the City of Cloverdale authorizing the use of California Government Code Section 4217 allowing the City to forgo its standard low-bid public procurement process to complete the program and authorizing the City Manager to enter into a Master Service Agreement and Work Order (Attachment 1&2) subject to City Attorney approval required to start the Investment Grade Assessment (IGA) and complete the process."

- [Attachment 1 - Resolution](#)
- [Attachment 2 - Master Service Agreement - City of Cloverdale_CAO Edit 4.23.21](#)
- [Attachment 3 - City of Cloverdale IGA Work Order_CAO Edit 4.23.21](#)

- H. **NEW BUSINESS**

7. [Resolution Establishing a New Salary Schedule for the Position of City Manager and Approving a Third Amendment to At-Will Employment Agreement Between the City of Cloverdale and David Kelley for the Position of City Manager](#)

Recommended Action(s): Approve a resolution entitled, "A Resolutions of the City Council of the City of Cloverdale Establishing a New Salary Schedule for the Position of City Manager and Approving a Third Amendment to At-Will Employment Agreement Between the City of Cloverdale and David Kelley for the Position of City Manager."

- [Attachment 1 - Resolution City Manager Salary Schedule and Third Amendment 2021](#)
- [Attachment 2 - Amendment No. 3 to At-Will Employment Agreement for City Manager David Kelley](#)

8. [Discussion and Adoption of Updated City Council 2021 Subcommittee, Joint Committee and Regional Board/Committee Appointments](#)

Recommended Action(s): Adopt a Resolution Titled, “A Resolution of the City Council of the City of Cloverdale Adopting the updated 2021 Roster of Subcommittee, Joint Committee and Regional Board/Committee Appointments.”

[📎 Attachment 1 - Reso 011-2021 Adopting the 2021 -City Subcommittee, Joint Committees and Regional Board Appointments.pdf](#)

[📎 Attachment 2-3 Council Preference Indication Worksheets](#)

9. [City Council consideration of objective criteria to guide reopening of City facilities and holding in person meetings](#)

Recommended Action(s): Discuss Reopening Plan for City facilities and holding in-person meetings and provide direction to City staff

[📎 Attachment 1 - City of Cloverdale _ Essential Functions for Continuity of Operations v2 _ March 16 2020.pdf](#)

[📎 Attachment 2 - City Hall Reopening Plan_03-29-2021.pdf](#)

[📎 Attachment 3 - Governors EXECUTIVE ORDER N-07-21.pdf](#)

[📎 Attachment 4 - Governors EXECUTIVE ORDER N-08-21.pdf](#)

[📎 Attachment 5 - Draft Hybrid Considerations for Re-opening of City Council Meetings_Updated](#)

I. SUBCOMMITTEE ITEMS:

J. SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes)

- **Finance, Administration & Police - Next Meeting: August 2, 2021, 5:00 p.m.**
 - Update on COVID-19 Opening and Recovery Plans
- **Planning & Sustainability - Next Meeting: August 17, 2021, 4:00 p.m.**
 - Update on Community Development Planning Log
- **Public Works - Next Meetings: July 27, 2021, 5:00 p.m.**
 - Update Annual SB-1 Project - Status Update on Planned Improvements
- **Joint City/Fire District - Next Meeting: October 11, 2021, 5:30 p.m.**
 - Update on Fire Season
- **Joint City/School District– Next Meetings: July 19, 2021, 5:00 p.m.**
 - Update on Facility Improvements and Upcoming School Year
- **Homelessness Community Advisory Group – Next Meeting: July 13, 2021, 1:00 p.m.**
 - Continue Review of Draft Strategic Plan Goals 5-7

K. COUNCIL REPORTS (VERBAL REPORTS: 15 minutes)

L. INFORMATIONAL REPORTS:

M. LEGISLATIVE REPORTS & DIRECTION:

N.

STATUS UPDATE ON CURRENT IMPACTS TO WATER SUPPLY:

O. STATUS UPDATE ON CURRENT EMERGENCY: Discussion and possible direction related to COVID-19.

P. COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:

Q. ADJOURNMENT: Adjourn to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, July 14, 2021 for Closed Session at 5:00 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA 95425) and Public Business Session at 6:00 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

The City does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda should be directed to City Hall at 707-894-2521. State of California, County of Sonoma, City of Cloverdale.

CERTIFICATION: I, Irene Camacho-Werby, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted on: (1) the outdoor bulletin board at the City Hall, 124 N. Cloverdale Blvd., Cloverdale, California, and (2) Cloverdale Performing Arts Center, 209 N. Cloverdale Blvd., Cloverdale, CA 95425; and made available for public review, prior to or on this 6th day of June 2020, at or before 5:00 p.m.

IMPORTANT NOTICE REGARDING THIS CITY COUNCIL MEETING BELOW

This Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act. To participate in the meeting please do the following:

- **Public Business Session Participation is welcome through the use of Zoom at: <https://us02web.zoom.us/j/87586644435>. Webinar ID: 875 8664 4435 or by Telephone Dial by your location 1 (669) 900-6833 and entering Webinar ID: 875 8664 4435**
- **Zoom Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Mayor or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin. Zoom Instructions: <https://bit.ly/2A8Mx4M>**
- **If you would prefer to submit public comment in writing, please email your comments to iwerby@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the City Council in writing and included as a part of the record of the meeting.**

Closed Session is open for public comments at the beginning of each session, by clicking the closed session link on the agenda to register.

The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading the COVID 19