



AGENDA
JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING

Meeting Date: Monday, June 15, 2020
Meeting Time: 5:00 p.m.
Meeting Location: Teleconference

IMPORTANT

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. THE MEETING WILL BE BROADCASTED VIA TELECONFERENCING OR OTHER ELECTRONIC MEANS.

In order to minimize the spread of the COVID 19 virus, this Regular Meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee will be participating in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20. If you would like to provide public comment, we encourage you to submit them via email to the City Clerk: iwerby@ci.cloverdale.ca.us.

Please refer to the end of the agenda for instructions on how to view the meeting and provide public comment using Zoom: <https://bit.ly/2X0fhVf>

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice Mayor Jason Turner, Vice Chair	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:**
- 2. Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
- 3. Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
- 4. Approval of Minutes:** Regular Meeting of May 18, 2020
- 5. Current Items for Discussion:**
 - a) Review and finalize the Student Liaison application for the next school year.
 - Due date for the application
 - Amount of the annual Scholarship (currently \$500)
 - Any other updates to the draft application
 - b) Plans to Re-open Schools

- c) Technology access on long-term planning.
- d) Sensitivity & Implicit Bias training
- e) Update on School Superintendent Recruitment

6. Standing Items / Items Continued from Last Meeting:

- a) Update on Installation of Three-way Stop Sign at N. Cloverdale Blvd. and North Street
- b) Update on Cloverdale Memorial Pool Season
- c) MOU for School Resource Officer
- d) Update on Proposed Housing Projects and Future Growth - Kevin Thompson
- e) Location of Skate Park

7. Information Only Memos: None

8. Future Agenda Items: None

9. Pending Items: None

10. Good to the Order:

11. Adjournment: Next meeting date scheduled for Monday, July 20, 2020 at 5:00 p.m.

****IMPORTANT NOTICE REGARDING THIS SUBCOMMITTEE MEETING****

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act.

In order to minimize the spread of the COVID 19 virus, please do the following:

- Attendees may join the meeting through the use of Zoom at: <https://bit.ly/30vNRd6>
Webinar ID: 889 9921 9386 / Password: 057417
- Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to iwerby@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.
- The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.



DRAFT MINUTES
JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING

Meeting Date: May 18, 2020
Meeting Time: 5:00 p.m.
Meeting Location: Teleconference

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice Mayor Jason Turner, Vice Chair	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order (This meeting was conducted by teleconference):** Chair Cruz called the meeting to order at 5:04 p.m. Present: Chair Cruz, Vice Chair Turner, City Manager Kelley, Assistant City Manager/CDD Kevin Thompson, School Board Member Addison, School Board Member Lands, and Superintendent Decker. Chair Cruz read into the record that this meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee participated in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20.

- 2. Communications:** None received
- 3. Public Comment:** None.
 - a) School Board Member Lands requested an update on the installation of the Three-way Stop Sign at N. Cloverdale Blvd. and North Street and the Cloverdale Memorial Pool Season. Assistant City Manager/CDD Thompson asked to address this near the end of the agenda. City Manager Kelley remarked that the County was overseeing the bid and hiring for the pool construction, which has since been affected by COVID-19. The subcommittee decided to place the pool, stop sign, and school resource office as a standing item on the agenda.
- 4. Minutes Approved:** Regular Meeting of April 20, 2020
- 5. Current Items for Discussion:**
 - a) Update on Events for Graduating Class of 2020 Superintendent Decker reported that I-Relevant Media was contacted to help put together a digital graduation. They may schedule a future graduation date later in the year once the social distancing rules are lifted. Photo banners of the high school seniors will be posted at the Citrus Fair. Chair Cruz stated that she is involved in the Adopt-a-Senior Program. City Manager Kelley added that City Council agreed to purchase and place two banners at the Plaza to acknowledge the graduating class of 2020.
Recommendation: Chair Cruz asked to keep the subcommittee posted on what the plans are.

- b) Update on School Superintendent Recruitment School Board Member Addison stated the position has been advertised and 15 applicants meeting the basic qualifications will be interviewed this week by the stakeholder committee. Those found fully qualified will be interviewed by the school board.

6. Standing Items / Items Continued from Last Meeting:

- a) Update on Proposed Housing Projects and Future Growth - Assistant City Manager/CDD Thompson reported that the Baumgartner Ranch is moving to Planning Commission in next few months. The applicant is eager to move forward. No other updates were reported.
- b) Location of Skate Park – there was no new information reported
- c) MOU for School Resource Officer – there was no new information reported.

7. Information Only Memos: None

- 8. Future Agenda Items:** Regarding the status of pool repair, Mr. Kelley stated that he had received notification from the County that their April meeting was rescheduled to July. Assistant City Manager/CDD Thompson stated that the stop sign installation was delayed by the COVID-19 emergency and it should be installed this summer. Chair Cruz stated COVID-19 testing will begin this weekend in Cloverdale at the Citrus Fair.

City Manager Kelley inquired if the school district has permitted the fireworks display to proceed for the Fourth of July. School Superintendent Decker stated the parking lot and baseball field were available and approved by the Fire Department.

9. Pending Items: None

- 10. Good to the Order:** The subcommittee wished School Superintendent Decker the best in his new job at Windsor Unified School District.

- 11. Adjournment:** Chair Cruz adjourned the meeting at 5:35 p.m. to the next meeting date scheduled for Monday, June 15, 2020 at 5:00 p.m.



City of Cloverdale Student-City Council Liaison Application

The City of Cloverdale City Council is accepting applications for a Student-City Council Liaison to increase youth participation in local government by attending a minimum of one City Council meeting per month, attending at least one Council Subcommittee throughout the year and meeting, one-on-one with each Councilmember. The City Council currently meets the second and fourth Wednesday of the month at 6:00 pm at the Cloverdale Performing Arts Center located at 209 N. Cloverdale Boulevard, Cloverdale. For eligibility information and participation requirements please see the attached City Council Resolution.

Name: _____ Date: _____

Address: _____

Home Phone: _____ Alt. Phone: _____

Email: _____ School: _____ Grade: _____

On a separate sheet of paper, please provide a response to each of the following questions. Each response shall not exceed 250 words.

1. Describe why you wish to serve the community in the capacity of Student-City Council Liaison.
2. What experience will you bring to this position?
3. What experience do you expect to take away from being a Student-City Council Liaison?

Please attach one letter of reference from a guidance counselor, school administrator, or teacher.

Please see page two of this application form and the attached City Council Resolution for additional information. If you have further questions, please contact City Hall at 707.894.2521. Applications are due to City Hall no later than close of business **<<Due Date, 2020>>**.

By signing below you affirm you have read the attached City of Cloverdale Resolution No. 029-2013 and if chosen, agree to fulfill the duties as Student-City Council Liaison to the best of your ability.

Student Signature

Date

Parent/Guardian Print Name

Date

Parent/Guardian Signature

Parent/Guardian Emergency Contact Number



City of Cloverdale Student-City Council Liaison Application

In order to qualify for the \$500 scholarship, you must satisfactorily complete the following:

1. All requirements outlined on page 1 and 2 of this application form and City of Cloverdale Resolution No. 029-2013 (copy attached).
2. You are required to attend one assigned City Council meeting each month. If unable to attend due to health or school related assignment, you must call and advise the Cloverdale Deputy City Clerk prior to the meeting.
3. Toward the end of the school semester, normally May, you agree to participate in a City press conference, which may include having your picture taken, to promote the program and thank our scholarship sponsors.
4. After graduation and successful completion of the program, you can apply for the \$500 scholarship if you attend college. To apply, submit a scan or copy of your college acceptance papers, including the name of college you're attending. In addition, include your current mailing address and contact information. This material can be dropped off at City Hall, Attention: City Manager.

By signing below, you affirm that you have read page 1 and 2 of this application form and City of Cloverdale Resolution No. 29-2013, and that you understand and agree to the terms and conditions stated.

Student Signature

Date

Parent/Guardian Print Name

Date

Parent/Guardian Signature

Parent/Guardian Emergency Contact Number

**CITY OF CLOVERDALE
CITY COUNCIL
RESOLUTION NO. 029-2013**

**A RESOLUTION OF THE CITY OF CLOVERDALE CITY COUNCIL
TO APPOINT A STUDENT-CITY COUNCIL LIAISON
TO THE CITY OF CLOVERDALE CITY COUNCIL**

WHEREAS, the City of Cloverdale City Council acts as the governing body of the City setting policies and direction for the City's future and upholding the values and principles of the community; and

WHEREAS, the Cloverdale Unified School District focuses on learning and achievement for all students and actively works to engage all students in relevant learning; and

WHEREAS, the City Council and the Cloverdale Unified School District acknowledge the importance of youth participation in local government; and

WHEREAS, the City Council in partnership with the Cloverdale Unified School District desires to create a Student-City Council Liaison position; and

WHEREAS, the Student-City Council Liaison position shall:

1. Act as liaison between the City Council and the High School for one school-year term;
2. Represent the City as a Youth Councilor before the public and other governmental entities and agencies;
3. Assist in special projects as agreed upon;
4. Serve as a role model for younger youth;
5. Read the City Council agenda packet and additional materials as needed for participation;
6. Attend a minimum of one City Council meeting per month and special meetings if they do not interrupt with class schedule;
7. Participate in and vote on (vote shall be non-binding) all City Council discussions serving as a youth voice for the City Council; and
8. Provide periodic updates to the School/Student Council on current projects and activities.

WHEREAS, in order to be eligible for the Student-City Council Liaison position, the candidate shall:

1. Be at least entering into 11th grade and maintain at least a 2.0 GPA; and
2. Complete and submit a City of Cloverdale Student-City Council Liaison Application;
3. Be successfully chosen for the Student-City Council Liaison position by the Joint City/Cloverdale Unified School District Subcommittee; and
4. If selected, serve as Student-City Council Liaison for one school-year term, to be appointed in August of each year.

WHEREAS, the School District recognizes the time and commitment required to dedicate to the Student-City Council Liaison position, therefore upon completion of one successful school-year term one hour of community service credits will be granted to the Student-City Council Liaison for each hour of time dedicated to the program (the number of hours will be approved by the District and City); and

WHEREAS, the City Council recognizes the financial challenges associated with today's educational costs, therefore upon completion of one successful school-year term and subject to identification of an annual funding source, a \$500.00 scholarship may be granted to the Student-City Council Liaison to a college of his/her choice at the time of high school graduation.

NOW THEREFORE BE IT RESOLVED, the City of Cloverdale will appoint a Student-City Council Liaison the first regular meeting in August of each year starting in 2013. The City will administer a \$500.00 scholarship, subject to funding availability, for a successful one school-year term. Requirements of the student's attendance of the meeting will fall under the rules and regulations of the regular Council.

It is hereby certified that the foregoing Resolution No. 029-2013 was duly introduced and adopted by the City Council of the City of Cloverdale at its regular meeting held on the 12 day of June 2013 by the following roll call vote: (5-ayes, 0-noes)

Action: Motion was made by Councilmember Cox and seconded by Vice Mayor Russell

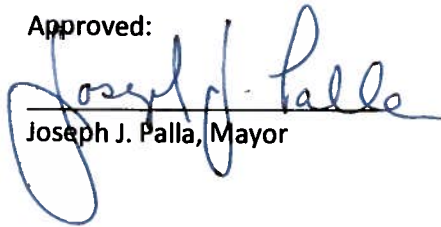
AYES IN FAVOR: Mayor Palla, Vice Mayor Russell, Councilmember Brigham, Councilmember Cox and Councilmember Maacks

NOES: 0

ABSENT: 0

ABSTAIN: 0

Approved:



Joseph J. Palla, Mayor

Attested:



Roberto J. Bartoli, Jr., Deputy City Clerk