



AGENDA

Public Works & Facilities Subcommittee Meeting

Meeting Date: Tuesday, May 24, 2022
Meeting Time: 1:30 p.m.
Meeting Location: Cloverdale Library
401 N. Cloverdale Blvd., Cloverdale, CA 95425
www.zoom.us/join Webinar ID: 853 0963 6066

All Members of the subcommittee will be participating in the meeting in-person. We encourage the public to view and participate in the meeting either in-person or by using Zoom. Please refer to the end of the agenda for participation instructions. The public may alternatively submit public comment via email to the City Clerk at: mmaloney@ci.cloverdale.ca.us.

Subcommittee Members and City Staff:

Vice Mayor Gus Wolter, Chair	City Manager David Kelley
Councilmember Joe Palla, Vice Chair	Interim City Engineer/Public Works Dir. Vanessa Apodaca
	Senior Engineering Technician (Vacant)

1. Call to Order
2. Roll Call
3. Public Comments: At this time, members of the public may comment on any matter not listed on this agenda. Please limit comments to three minutes. To make a public comment in person, please wait for the Chair or City Clerk to address you. To make a public comment using Zoom, use the 🙋 "raise hand" icon on your smart device or desktop computer, or dial *9 if you are only using your telephone.
4. Communications: None
5. Approval of Minutes: Meeting of April 26, 2022
6. New Items for Discussion:
 - a. Update on Per Capita Grant Program funding for City Park Basketball Courts
 - b. Water Supply Update and Drought Response
 1. Update on Russian River Drought Response Group
 - c. Update on City Grant Application Submitted to Department of Water Resources for City-wide Drought Relief Water System Updates
 - d. [SCTA- Vision Zero Action Plan](#)
 - e. Update on Audio Crosswalk Controls for 1st Street and Citrus Fair Traffic Signals
 - f. Discuss proposal for a Citywide Street Striping plan / Pavement Management Prog
 - g. Update on 4th Street Reconstruction Project
 - h. Discuss Traffic/Pedestrian Safety at the South Cloverdale Boulevard / Healdsburg Avenue Intersection
7. Discuss Cloverdale Complete Street Safety Assessment with Fehr & Peers

8. Standing and Continued Items:

- a. Update on Parks Capital Improvement Program Projects
- b. Update on Options for Pickleball Court Installation
- c. Update on public restroom project for Cloverdale Plaza
- d. Update on American Rescue Plan Act (ARPA) Spending Plan.
- e. Update on Traffic Signal Optimization at South Cloverdale Boulevard/Treadway/Santana Intersection
- f. Update on Porterfield Creek Open Space Vegetation Management Program
- g. Update on Traffic signage requests – 1.) Yield Sign on Sonoma Drive, 2.) No parking signs on E. 4th Street and 3.) Stop Signs on Champlain/North Jefferson
- h. Update to repair sidewalk & Asphalt east 2nd St. (next to Eagle Tech)
- i. Update on County of Sonoma Department of Public Health Vision Zero Project
- j. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project
- k. Annual SB-1 Project - Status Update on Planned Improvements (Update on 4th Street)
- l. Update on Airport Capital Improvement Program
- m. Update on Six Acres Mutual Water Company Pre-Annexation process
- n. Update on Rule 20a
- o. Update on 1st Street / Crocker Bridge Pedestrian Improvement Project
- p. Update Broadband Funding and CPUC Upgrades

8. Future Agenda Items:

9. Good of the Order:

10. Adjournment: Adjourn to the next meeting on Tuesday, May 24, 2022, at 1:30 pm. or alternate date as requested at Cloverdale Library, 401 N. Cloverdale Blvd., Cloverdale, CA.

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of Assembly Bill 361 amending the Brown Act.

- Attendees may join the meeting in person at the location printed on the agenda or through the use of Zoom at: <https://us02web.zoom.us/j/85309636066> or www.zoom.us/join using **Webinar ID: 853 0963 6066** or by Telephone - **1 (669) 900-6833** and enter Webinar ID: **853 0963 6066**
- Zoom attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to mmaloney@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.

CERTIFICATION

Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on or before 5 p.m., May 19, 2022.

DRAFT MINUTES
PUBLIC WORKS & FACILITIES SUBCOMMITTEE MEETING
TUESDAY, APRIL 26, 2022
Teleconference/In person Hybrid Meeting
401 N. CLOVERDALE BLVD., CLOVERDALE, CA 95425

1. **CALL TO ORDER:** Chair Wolter called the meeting to order at 1:30 p.m.

2. **ROLL CALL:** PRESENT: Vice Mayor Gus Wolter, Chair; Councilmember Joe Palla, Vice Chair; City Manager David Kelley; Assistant City Manager/Community Development Director Kevin Thompson; Interim City Engineer/Public Works Director Vanessa Apodaca; Parks Superintendent Hector Galvan; Sr. Water Treatment Plant Operator Darren Hernandez; Brad Horrall (agenda item 6.e.)

3. **PUBLIC COMMENTS:** None

4. **COMMUNICATIONS:** None

5. **CONSENT CALENDAR:**
Chair Wolter was briefly called away from the meeting.

5.a Minutes of the Public Works & Facilities meeting of March 22, 2022.
City Manager Kelley noted the amended March 22, 2022 minutes that were distributed after checking the recording of Vice Chair Palla’s comments regarding pedestrian safety. Upon motion by Vice Chair Palla and second by City Manager Kelley, the amended minutes were approved.

6. **NEW ITEMS FOR DISCUSSION:**

6.a Water Supply Update and Drought Response

City Manager Kelley and Rhodora Biagtan, West Yost Associates Principal Engineer II, reported. Cloverdale would come under the State mandate absent a voluntary agreement. Participation in the forbearance agreement would be contingent on Cloverdale being better positioned relative to curtailment. The voluntary agreement has evolved. The Steering Committee has decided to move forward with a conservation program consistent with the stages that many agencies are using for water shortage conditions. The forbearance program is in draft form to encourage water rights holders to participate. After the State approves the agreement, it would go to the City Council for consideration after analysis as to whether it is the City’s best option. If the agreement becomes more impactful, Cloverdale can step outside of the agreement. Rhodora Biagtan noted she has just

learned that the date for the State Board's consideration has been moved to May 24th.

Chair Wolter returned to the meeting.

There were no public comments or vote on this item.

6.b South Cloverdale Infrastructure Assessment Report

Kevin Thompson stated this is the first step in a two-step process for an assessment district. David Kelley stated this is essentially an update to the infrastructure master plan for future development. It is notable that it identifies where there is undersized infrastructure for full development. The traffic analysis provided background on why Caltrans may have placed the stop sign on the overpass, which Vice Chair Palla has inquired about.

There were no public comments. There was no vote on this item.

6.c Quit Claim for County of Sonoma Crocker Road Bicycle and Pedestrian Improvement Project

David Kelley introduced the report. The project's landing is at Cloverdale River Park, and Sonoma County has requested the City to quitclaim a portion of the entrance to the cemetery. The City has indicated that it is a prerequisite that the City's existing and future interests are protected by reserving the right to place infrastructure in the area that the City would quitclaim. While the County does not traditionally grant the reservation, they have indicated they are on board.

Chair Wolter stated Cloverdale is considering a well in the subject area, and he would not want to have to apply for a discretionary permit. Vice Chair Palla agrees, but hopes that is not a deal breaker because pedestrian safety is important. Chair Wolter wondered whether retaining ownership and subcontracting to perform the work would be too complex. Chair Wolter and Vice Chair Palla indicated support for moving this to the Council's consent agenda if the future easement is included.

There were no public comments or vote on this item.

6.d Restroom Company - Plaza Restroom Proposal for Cloverdale

Chair Wolter is concerned that the restrooms are too close to the back of the stage, which could interfere with performances. He agreed the restrooms could perhaps be pushed back a little further. He understands the City Manager's concern regarding a lot line adjustment, but that should be addressed if and when that occurs. David Kelley stated it would increase the engineering cost due to longer water and sewer lines and reduce City Hall parking that is at a premium. However, staff could use on-street parking, e.g. He confirmed that the project would not start until after Friday Night Live.

Vice Chair Palla requested a schematic for visualization and information on the lot line adjustment. He asked if there are other empty parcels in case the City would like to consider expansion. The

downtown dirt lot is a blight, and there is a critical need to expand the park.

David Kelley provided a overview of the budget totaling close to \$1 million for the restroom, pickle ball, and basketball projects, not including the grant providing a portion of the basketball courts. The projects could be funded from impact fees at the discretion of the City Council. The \$200,000 grant would reduce the burden on impact fees, but the grant is on a reimbursement basis. In response to the Committee, Kevin Thompson replied that costs are returning higher than budgeted and an agenda item could be scheduled to consider alternatives to reduce the costs. Hector Galvan stated that Moe Engineering has advised that the costs are higher than expected due to accommodating two full-sized basketball courts, which created drainage considerations, as well as a rerouting of a large storm drain that is not in good condition. Darren Hernandez noted that there may be tanks in the dirt gravel lot in the Plaza.

Vice Chair Palla wondered if it would make sense to put the second court in Vintage Meadows and the other in City park to reduce the infrastructure relocation. Kevin Thompson stated he could inquire about amending the grant and return with alternatives. Hector Galvan stated that Moe Engineering can provide costs for regrinding and resurfacing the existing basketball courts. City Manager Kelley stated that staff could determine if additional grant funding is available. The Committee discussed the need for additional park maintenance resources.

There were no public comments or vote on this item.

6.e Establishment of a Pickleball Court Project at Furber Park

Consider Approval of a Pickleball Court Project to the Adopted Park Capital Improvement

David Kelley reported that proposals have been received, which would be considered by the City Council the first week in May. Vice Chair Palla would like the City Council to authorize the project and at the same time give the City Manager the authority to sign the contract to avoid the item having to return to the City Council. Chair Wolter stated that he would like to move the benches in downtown to the pickleball park, and then replace the downtown benches with new benches with seating on both sides.

Hector Galvan thanked Brad Horrall for his invaluable assistance on the project. Vice Chair Palla referred to an email from Patrick Henson commenting on a \$100,000 investment in a pickle ball complex in Georgia that is providing a boon to the tourist economy. Mr. Horrall stated that most of these are privately owned, although a municipal one would be amazing.

7. **STANDING AND CONTINUED ITEMS:**

1. Update on City Grant Application submitted to Department of Water Resources for City-Wide Drought Relief Water System updates.
2. Update on Traffic/Pedestrian Safety at the South Cloverdale Boulevard/Healdsburg Avenue Intersection.

Vanessa Apocada reported on the cost for the Santa Rosa crossing improvements that has an Engineer's estimate of \$236,000 and a low bid of \$237,500. Santa Rosa has seen better

compliance with traffic stopping and pedestrian crossing, but extensive educational outreach was conducted. David Kelley stated a signal would require signaling side streets, and a traffic study should be commissioned.

Vice Chair Palla stated this concept should be considered. He would like to know what has been spent to date, the costs to study this, and how the solution would be implemented. Staff should check with the Office of Traffic Safety to determine if there is funding available for this. Chair Wolter wondered about replacing yellow lights with red lights and providing extensive education both in English and Spanish. He noted the medical facility that also would go into this area.

3. Discuss development of a Citywide Street Striping plan/Pavement Management Program

4. Update on Per Capita Grant Program funding for City Park Basketball Courts

5. Update repair sidewalk & asphalt east 2nd Street (next to Eagle Tech)

Vanessa Apocada reported that contractors have expressed interest in the sidewalk and asphalt repair project. David Kelley would like to establish a line item in the budget for pavement maintenance, and this would be an example of a big project.

6. Update on County of Sonoma Department of Public Health Vision Zero Project

7. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project

8. Annual SB-1 Project - Status Update on Planned Improvements (update on 4th Street)

9. Update on Airport Capital Improvement Project

10. Update on Six Acres Mutual Water Company Pre-Annexation process

11. Update on Rule 20A

12. Update Broadband Funding and CUPC Upgrades

13. Update on 2nd Street City Park Master Plan

There were no public comments or votes on these items.

8. FUTURE AGENDA ITEMS:

Vice Chair Palla would like to look at the safe route to school plan for Asti Road housing as well as look for grant funding opportunities.

David Kelley will bring forward an item on establishing an operator in training for the water department.

9. GOOD OF THE ORDER: No announcements

10. ADJOURNMENT:

The meeting adjourned at 3:30 p.m. to the next regular meeting on Tuesday, May 24, 2022 at 1:30 p.m. or alternate date as requested.