



AGENDA

Subcommittee: Public Works & Facilities
Meeting Date: Tuesday, January 26, 2021
Meeting Time: 4:00 p.m.
Meeting Location: Teleconference

IMPORTANT

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. THE MEETING WILL BE BROADCASTED VIA TELECONFERENCING OR OTHER ELECTRONIC MEANS.

In order to minimize the spread of the COVID 19 virus, this Regular Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee will be participating in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20. If you would like to provide public comment, we encourage you to submit them via email to the City Clerk: iwerby@ci.cloverdale.ca.us.

Please refer to the end of the agenda for instructions on how to view the meeting and provide public comment using Zoom: <https://us02web.zoom.us/j/83785664367>

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair
Vice Mayor Jason Turner, Vice Chair

City Manager David Kelley
City Engineer/Public Works Director Mark Rincón
Senior Engineering Technician Eric Janzen

1. Call to Order:
2. Public Comments: At this time, members of the public may comment on any matter not listed on this agenda. Please limit comments to three minutes. To make a public comment, use the 🙋 “raise hand” icon on your smart device or desktop computer, or dial *9 if you are only using your telephone.
3. Communications:
 - Kathleen Barrett - Airport Noise Complaint
 - Phil Anacker – Airport Noise Complaint
4. Approval of Minutes: Regular Meeting of September 22, 2020
5. New Items for Discussion: None.

6. Standing and Continued Items:
 - a. Update on County of Sonoma Department of Public Health Vision Zero Project
 - b. Update on Outdoor Retail Business Uses in Response to COVID-19
 - c. Update on the Installation of a Portland loo on the Plaza
 - d. Update on Treadway Signalization Project
 - e. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project
 - f. Annual SB-1 Project - Status Update on Planned Improvements
7. Future Agenda Items:
8. Good of the Order:
9. Adjournment: Adjourn to the next meeting on Tuesday, March 23, 2021 at 4:00 pm. or alternate date as requested at Cloverdale City Hall, 124 N. Cloverdale Boulevard, Cloverdale CA 95425

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act.

In order to minimize the spread of the COVID 19 virus, please do the following:

Attendees may join the meeting through the use of Zoom at: <https://us02web.zoom.us/j/83785664367>
Webinar ID: 837 8566 4367 or by Telephone Dial by your location **1 (669) 900-6833** and entering Webinar ID: **837 8566 4367**

- Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to iwerby@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.
- The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading the COVID

CERTIFICATION

Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on or before 4 p.m., January 22, 2021.

From: [David Kelley](#)
To: akatbarrett3@gmail.com
Cc: [AirportManager](#); [Irene Camacho-Werby](#)
Subject: RE: Online Form Submittal: Airport Noise Complaint Form
Date: Sunday, November 08, 2020 9:00:25 PM
Attachments: [image002.jpg](#)

Ms. Barrett,

The Airport Noise Complaint you submitted by on the City's website has been received. Our Airport Manager Michael Morrissey will review your complaint. The on-line form will be placed on the next Public Works Subcommittee agenda by our City Clerk for the subcommittee's review and a report by Michael Morrissey.

Thank you,

David

David J. Kelley
City Manager

City of Cloverdale
124 N. Cloverdale Blvd.
Cloverdale, CA 95425
(707) 894-1710
www.cloverdale.net



From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, November 07, 2020 3:07 PM
To: Michael Morrissey <manager@cloverdaleairport.com>; David Kelley <dkelley@ci.cloverdale.ca.us>
Subject: Online Form Submittal: Airport Noise Complaint Form

If you are having problems viewing this HTML email, click to view a [Text version](#).

Airport Noise Complaint Form

Reported Date: *	11/7/20
Description of Noise Complaint:	The Norcal Skydive plane has been getting progressively louder over the last few months. The entire northern Alexander Valley has put up with this company for 10 years. We haven't had a peaceful weekend without the constant howl of their skydiving plane for as long as we can remember. It has ruined the quality of life for thousands of people. It's finally time to end their tenancy at Cloverdale and give the community its peace back. We have that right, all of us. My complaint today is for all the flights on this day. the takeoffs and overflights are way too loud, exceeding acceptable decibel levels for every flight. Of course, there is also ambient lead
Please give as much information as possible. The aircraft identification	

number is very helpful and is located near the tail of the aircraft. pollution. They are the biggest contributor to this serious problem. Additionally, this is not an essential business. The operators have been seen without proper masks in place, putting staff and customers at risk. Please end this Nightmare of a business.

If you are unable to obtain this, then describe the aircraft as best as you can: high wing, low wing / main color and the color of the trim / how you associated the aircraft with Cloverdale Airport / the nature of the complaint. *

Name: Kathleen Barrett Palomino Lakes / Cloverdale akatbarrett3@gmail.com
Address:
City:
State:
Zip:
Ph:
email: *
Thank you for your interest in the Cloverdale Municipal Airport!

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.cloverdale.net/Admin/FormHistory.aspx?SID=839>

The following form was submitted via your website: Airport Noise Complaint Form

Reported Date: : 11/7/20

Description of Noise Complaint:

Please give as much information as possible. The aircraft identification number is very helpful and is located near the tail of the aircraft.

If you are unable to obtain this, then describe the aircraft as best as you can: high wing, low wing / main color and the color of the trim / how you associated the aircraft with Cloverdale Airport / the nature of the complaint. : The Norcal Skydive plane has been getting progressively louder over the last few months.

The entire northern Alexander Valley has put up with this company for 10 years. We haven't had a peaceful weekend without the constant howl of their skydiving plane for as long as we can remember. It has ruined the quality of life for thousands of people. It's finally time to end their tenancy at Cloverdale and give the community its peace back. We have that right, all of

us.

My complaint today is for all the flights on this day. the takeoffs and overflights are way too loud, exceeding acceptable decibel levels for every flight.

Of course, there is also ambient lead pollution. They are the biggest contributor to this serious problem.

Additionally, this is not an essential business. The operators have been seen without proper masks in place, putting staff and customers at risk.

Please end this Nightmare of a business.

Name:

Address:

City:

State:

Zip:

Ph:

email:: Kathleen Barrett

Palomino Lakes / Cloverdale

akatbarrett3@gmail.com

Thank you for your interest in the Cloverdale Municipal Airport!:

Additional Information:

Form submitted on: 11/7/2020 3:06:57 PM

Submitted from IP Address: 71.198.16.166

Referrer Page: <https://www.cloverdale.net/216/Cloverdale-Municipal-Airport>

Form Address: <http://www.cloverdale.net/Forms.aspx?FID=85>

From: [David Kelley](#)
To: [Michael Morrissey](#)
Cc: [Mark Rincon](#); [Irene Camacho-Werby](#)
Subject: Fwd: Online Form Submittal: Airport Noise Complaint Form
Date: Sunday, January 17, 2021 10:53:30 AM

Michael,

Please find attached an Airport Noise Complaint Form submitted by Mr. Phil Anacker. If you can follow up it would be appreciated. Please copy me on your response. The correspondence will be added to the Public Works Subcommittee.

Thank you,

David

David Kelley | City Manager
City of Cloverdale
124 N. Cloverdale Blvd.
Cloverdale, CA 95425
(707) 894-1710 | dkelley@ci.cloverdale.ca.us
www.cloverdale.net

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, January 16, 2021 3:15 PM
To: Michael Morrissey; David Kelley
Subject: Online Form Submittal: Airport Noise Complaint Form

If you are having problems viewing this HTML email, click to view a [Text version](#).

Airport Noise Complaint Form

Reported Date: *

Description of Noise Complaint:

Please give as much information as possible.
The aircraft identification number is very helpful
and is located near the tail of the aircraft.

If you are unable to obtain this, then describe
the aircraft as best as you can: high wing, low
wing / main color and the color of the trim / how
you associated the aircraft with Cloverdale
Airport / the nature of the complaint. *

Name:
Address:
City:
State:
Zip:
Ph:
email: *

Thank you for your interest in the Cloverdale
Municipal Airport!

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.cloverdale.net/Admin/FormHistory.aspx?SID=846>

The following form was submitted via your website: Airport Noise Complaint Form

Reported Date: : 1.16.21

Description of Noise Complaint:

Please give as much information as possible. The aircraft identification number is very helpful and is located near the tail of the aircraft.

If you are unable to obtain this, then describe the aircraft as best as you can: high wing, low wing / main color and the color of the trim / how you associated the aircraft with Cloverdale Airport / the nature of the complaint. : Blue and white single engine plane flying multiple practice flights very low with loud engine over our home on River Road.

This pilot flew 5 flights this morning, and 6 this afternoon at 3PM.

The peace and quiet of living in Cloverdale is ruined by the airport.

Name:

Address:

City:

State:

Zip:

Ph:

email:: Phil Anacker

River Road

Cloverdale

phil@flyinggoatcoffee.com

Thank you for your interest in the Cloverdale Municipal Airport!:

Additional Information:

Form submitted on: 1/16/2021 3:15:24 PM

Submitted from IP Address: 71.198.16.166

Referrer Page: <https://www.cloverdale.net/216/Cloverdale-Municipal-Airport>

Form Address: <http://www.cloverdale.net/Forms.aspx?FID=85>



DRAFT MINUTES

Subcommittee: Public Works & Facilities
Meeting Date: Tuesday, September 22, 2020
Meeting Time: 4:00 p.m.
Meeting Location: Teleconference

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	City Manager David Kelley
Vice Mayor Jason Turner, Vice Chair	City Engineer/Public Works Director Mark Rincón
	Senior Engineering Technician Eric Janzen

1. Call to Order: Chair Cruz called the meeting to order at 4:01 p.m. and read the protocol pursuant to COVID-19 regulations. Present: City Manager David Kelley, Vice Chair Turner, City Engineer/Public Works Director Mark Rincón, Senior Engineering Technician Eric Janzen, Assistant City Manager/CDD Thompson and Chair Cruz
2. Communications:
 - Reece Foxen Regarding Third Street Bridge/Creek Maintenance 08/02/2020 - Chair Cruz confirmed this item has been addressed. City Manager Kelley reported the communication was referred to the City Council at their regular meeting held on August 12, 2020. City Engineer/Public Works Director Rincón prepared a letter to the residents further explaining the City's position and process around creek maintenance. Senior Engineering Technician Janzen further reported on the elevation of the creek, which happens to be the natural elevation of the creek bed and gravel removal would have very little effect. The City is able to remove loose brush branches and the like upstream near the culvert entrances to buy some time when the first storms hit and allows staff to enter to remove additional debris.

Public Comment: Reece Foxen, Cloverdale resident, shared photographs of the culvert near her home taken today (photos on file in the City Clerk's Office). Ms. Foxen voiced concerns regarding excessive blocks and that clearance continues to be minimal. Pictures shown to the Council were misleading due to when the photographs were taken. Ms. Foxen thanked the subcommittee for their time and understands that this is a process.

Jane Elias, Cloverdale resident, reiterated Ms. Foxen comments and spoke that efforts were being made to apply for grants to elevate this Third Street Bridge, as it was previously referred to. Ms. Elias inquired if it is possible for the City to look into FEMA grants to elevate this bridge so that water can flow freely. Flooding in the area has worsened over time.

The Subcommittee continued discussion on the item. Mr. Janzen reported annual work is scheduled to be done for vegetation management within our City owned right-of-way. For gravel removal the City will not be able to obtain the adult supervised crew that assists the City as they are currently assisting other areas due to providing assistance in areas effected by fire. City Manager Kelley announced that the City has been working on updating the City's Hazard Mitigation Plan which will be presented at the Council's next meeting.

- Cheryl Steele Regarding Current Shuttle Bus Kings Valley Senior Apartments 08/10/2020 – City Manager Kelley reported staff has taken into consideration the issues raised, including sharing

with Sonoma County Transit. Outreach will be conducted with residents of the apartments and to identify if any of the drivers are stalling or waiting, which can alleviate some of the noise.

Public Comment: Cheryl Steele, Cloverdale resident, shared that the bus that enters the private circle is very noisy beginning at 7am and shared an MP3 recording taken inside of her home of the bus noise. She believes the bus is going too fast. Ms. Steele shared other areas which have bus routes starting later in the morning and requested if the early 7am time could be changed on this route, along with its Saturday route.

The subcommittee continued to discuss the item and staff will continue to work with the Sonoma County Transit on this issue.

- Airport Noise Complaint Form Filed Against NorCal Skydiving 08/12/2020 – staff acknowledged the complaint was forwarded to the Airport Manager for follow up.
- Brad Horrall Regarding Establishment of a Pickleball Court 08/31/2020

Public Comment: Brad Horrall, Cloverdale resident, shared with the subcommittee that as a result of playing pickleball at Vintage Meadows Park making court lines with blue painters tape. Mr. Horrall is requesting pickleball lines painted onto one of the courts at Vintage Meadows Park.

The subcommittee continued to discuss the item. City Manager Kelley recommends painting pickleball court lines at City Park as it is not in a Landscaping and Lighting District. With the approval of the subcommittee staff can move forward with painting the stripes, as the cost is minimal.

3. Public Comments: None.
4. Approved Minutes: Regular Meeting of July 28, 2020
5. New Items for Discussion:
 - a. Revising Airport Lease Agreements - City Engineer/Public Works Director Rincón reported staff is working on updating the airport lease agreements. No Public Comment was received.
 - b. Update on County of Sonoma Department of Public Health Vision Zero Project – No current updates. No Public Comment was received.
 - c. Update on Safe Routes to School - Senior Engineering Technician Janzen reported this project is nearly complete and will be going before the City Council soon. City Engineer/Public Works Director Rincón acknowledged the great work done by Mr. Janzen on this project. No Public Comment was received.
 - d. Update on South Cloverdale/Healdsburg Ave. Accessibility Improvements - Assistant City Manager/CDD Thompson briefly reported on the item. Senior Engineering Technician Janzen reported progress on the project continues to move forward. No Public Comment was received.

- e. Update on Treadway Signalization Project – City Engineer/Public Works Director Rincón reported on the current progress of the project. Senior Engineering Technician Janzen reported the project is scheduled to begin October 5, 2020 and the contractor will have approximately 160 working days to complete the project. No Public Comment was received.
 - f. Update on Sewer Collection System “Smoke Test” - Senior Engineering Technician Janzen reported the testing has been completed and will now schedule repair in tested areas. No Public Comment was received.
6. Standing and Continued Items:
- a. Update on Outdoor Retail Business Uses in Response to COVID-19 - Assistant City Manager/CDD Thompson reported staff continues to work closely with the Chamber to address concepts and concerns that arise. No Public Comment was received.
 - b. Update on the Installation of a Portland loo on the Plaza – No current update. No Public Comment was received. Chair Cruz inquired who maintains the facility at River Park. Assistant City Manager/CDD Thompson reported the County of Sonoma maintains the area.
 - c. Update on the New Prefabricated building for Corporation Yard – City Engineer/Public Works Director Rincón reported MOE Engineering will begin surveying tomorrow to build a specification for the project. No Public Comment was received.
 - d. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project – City Engineer/Public Works Director Rincón reported the Federal Energy Regulatory Commission (FERC) relicensing process is a lengthy process. Some northern agencies have got together to go through the relicensing process and advised that the City Council may need to weigh in on the item sometime in the process to decide if they wish to participate. City Manager Kelley reported FERC has issued a notice of intent identifying the preparation of a feasibility study to evaluate the relicensing process. Staff will continue to monitor and update the committee as information is received. No Public Comment was received.
 - e. Annual SB-1 Project - Status Update on Planned Improvements – City Manager Kelley reported staff provided an update on the South Cloverdale/Healdsburg Ave. Accessibility Improvements project under new items and the second is the reconstruction of 4th Street that will be up for bid at a future date. Senior Engineering Technician Janzen stated this project will be coming forward this spring with work performed next summer. No Public Comment was received.
7. Future Agenda Items: Chair Cruz reported she will report back any new information from discussions with Bryan Albee, Transit Systems Manager - Sonoma County Transit.
8. Good of the Order: None.
9. Adjournment: Chair Cruz adjourn the meeting at 5:48 p.m. to the next meeting on Tuesday, November 24, 2020 at 4:00 pm. or alternate date as requested at Cloverdale City Hall, 124 N. Cloverdale Boulevard, Cloverdale CA 95425