



CITY OF  
CLOVERDALE  
MINUTES

REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY  
DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

WEDNESDAY, June 10, 2020

PUBLIC BUSINESS SESSION: 6:00 p.m.  
Location: Cloverdale Performing Arts Center,  
209 N. Cloverdale Boulevard, Cloverdale, Ca 95425

---

**CONVENE PUBLIC BUSINESS SESSION – 6:00 p.m.**

**OPENING:**

- Call to Order: Mayor Wolter called to order the public business session at 6:01 p.m.
- Pledge of Allegiance: Mayor Wolter led in the Pledge of Allegiance.
- Roll Call: Present at Roll Call were Councilmember Bagby (via teleconference) Councilmember Brigham (via teleconference), Councilmember Cruz (via teleconference), Vice Mayor Turner (via teleconference), and Mayor Wolter.
- Conflict of Interest Declaration: Vice Mayor Turner stated he would be recusing himself from Item 7b (*A resolution approving the annual engineer's report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levying and collection of assessments for fiscal year 2020-21 for the Cloverdale Landscaping and Lighting Assessment District for Zone 2 (Pursuant to the Landscaping and Lighting Act of 1972)*) and Mayor Wolter would be recusing himself from Item 7a (*A resolution approving the annual engineer's report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levying and collection of assessments for fiscal year 2020-21 for the Cloverdale Landscaping and Lighting Assessment District for Zone 1 (Pursuant to the Landscaping and Lighting Act of 1972)*) due to the proximity of the LLAD Districts to their place of residence.

Mayor Wolter expressed his apology for his comments at the last meeting regarding information on COVID-19 and testing opportunities. He recognized that his choice of words was insensitive to the Latino community and does not reflect his personal beliefs. He acknowledged Councilmember Cruz for calling attention to the statements made and stated that he hopes to work to promote respect for each other in the community.

City Manager Kelley announced that anti-bias training is planned for the Council and City staff, and the City will work to ensure diversity, equity and inclusion programs.

Mayor Wolter announced he attended a press conference with Vice Mayor Turner and Chief Ferguson along with the other cities in Sonoma County for the Mayors' pledge to join the My Brother's Keeper Alliance.

Chief Ferguson announced that the department has made the pledge as well and continues its commitment to review and update their policies and practices and align them with the 8 Can't Wait requests. Some examples include, effective yesterday the carotid control hold was removed from their policy, officer body cameras have been in effect since 2016 in an effort to increase transparency and public trust, and frequent training continues.

- Agenda Review – Regular Session (Changes and/or Deletions) - None

**PUBLIC COMMENTS:** None.

**PROCLAMATIONS/PRESENTATIONS:**

1. **Proclamation Proclaiming the Month of June as LGBT Pride Month.** City Manager Kelley read the proclamation declaring the month of June as LGBT Pride Month.
2. **Student Liaison Reports** Ashton Petersen expressed his gratitude for the opportunity to serve as a student liaison and to participate in civic engagement. The experiences he received elevated him and made him want to be a better citizen.

Emma Johnson expressed her gratitude for the opportunity to serve as a student liaison and to participate out of love for the community and appreciated discussion with the councilmembers, who work hard for the community.

Mayor Wolter thanked both liaisons for their thoughtful comments and expressed appreciation. The councilmembers concurred and wished them well in their careers.

**CONSENT CALENDAR:**

**Action:** Councilmember Bagby moved, and Councilmember Brigham seconded, to Approve the Consent Calendar Items 1 through 5. The motion to adopt the items passed by the following roll call vote: 5 – Ayes (Councilmember Bagby, Councilmember Brigham, Councilmember Cruz, Vice Mayor Turner and Mayor Wolter) 0-Noes, 0 -Absent, 0– Abstain)

3. **Action:** By motion, approved City Council May 27, 2020 regular meeting minutes.
4. **Revision to the Current Bail Schedule to Reflect the Addition of California Vehicle Code Parking Violations**

**Action:** Adopted Resolution No 056 -2020 entitled, “A resolution of the City Council of the City of Cloverdale, revising the current bail schedule to reflect California Vehicle Code Parking Violations.”

5. **Approving an Amendment to the 2019-20 Budget and Authorizing a Contract with Telstar Instruments, to Procure and Install Chlorine Analyzer Pumps and Vault at the Cloverdale Wastewater Treatment Plant in the Amount of not-to-exceed of \$44,246.40**

**Action:** Adopted Resolution No. 057–2020 entitled, “A Resolution of the City Council of the City Of Cloverdale Amending the 2019-20 Budget and authorizing the City Manager to Execute a Contract with Telstar Instruments, to procure and install two chlorine analyzer pumps and a vault at the Wastewater Treatment Plant in the amount of not-to-exceed \$44,226.40.”

6. **Approving Submittal of a Local Early Action Planning (LEAP) Grant Application and Enter into an Agreement with the State Department of Housing and Community Development (HCD) for the Disbursement of Funds**

**Action:** Adopted Resolution No. 058-2020 entitled a resolution of the City Council of the City of Cloverdale authorizing an application for and receipt of local government planning support grant program funds.”

**COMMUNICATIONS:**

- Communication from Kaylan Uclaray – 8 Can't Wait Campaign (06/04/2020)

Additional correspondence regarding the 8 Can't Wait Campaign and police departments was received in writing (available online and on file in the City Clerk's Office) from the following people:

1. Barry Moe
2. Irene Vital
3. Tanya Yabut
4. Steven Klarman
5. Hans Ordon
6. Durga Ramesh

**PUBLIC HEARINGS:**

**7. Cloverdale Landscaping and Lighting Assessment District – Public Hearing, Approval of the Annual Engineer's Report, and Resolutions Authorizing Assessments for Fiscal Year 2020-21**

Public Works Director Rincon summarized the item, which was introduced at the Council's regular meeting of May 13, 2020, and acknowledged that he and Paul Wade, Principal Engineer with Coastland were available for questions.

City Manager Kelley explained that the Finance, Admin and Police subcommittee wanted citizens' questions answered before the resolutions were approved, and to review the concerns expressed by the Cottages residents. City Manager Kelley indicated that the funds would stay within the zone fund balance. City Manager Kelley recalled that due to public demand the City moved from chemical to organic herbicides and with doing so increased the cost greatly.

Finance Director Holmes added that if funds are not spent or the costs for water charges are less than what is budgeted the funds will remain in the account.

Mayor Wolter opened the Public hearing.

Bob Cox, Cloverdale resident, inquired if low reserves in other zones would be adjusted next year.

Mr. Wade responded to the inquiry that if the zones are at maximum assessment, they cannot be increased without voter approval.

John Moot, Cloverdale resident, expressed concern about the water use increase and related cost. Mr. Mook requested an adjustment of the proposed 2021 fee.

Susanne Black, Cloverdale resident, agreed that there is no reason for the increased charges.

Christine Braccialini, Cloverdale resident, commented that the landscape area is very overgrown and needs work to clean up in this fiscal year. If the City cannot maintain it, it is time to hire an outside company. The goal is to get things done.

Dan Braccialini, Cloverdale resident, expressed the budget was too high and did not support. He stated that in researching past budgets has found that work has been reduced while costs continue to increase.

Brenda Vronozki, Cloverdale resident, acknowledged the amount of time that Mr. Braccialini spent analyzing the matter and that the landscape maintenance has been poor. Property owners want to live in clean landscaped neighborhoods, take care of them and be proud of their properties.

John Moot, Cloverdale resident, agreed that landscaping is in bad shape and it certainly does not reflect \$22,000 spent on water. He recommended removal of vegetation, turning the water off and installing thick mulch.

Mayor Wolter stated that employee costs increase every year. City Manager Kelley clarified that the labor costs reflect a 3-year rolling wave of actual time spent in the district by staff and are a detailed record of actual time spent.

Mayor Wolter closed the public hearing.

Council and staff discussion ensued.

The Council concurred they need to move forward and continue to work with the residents for long term solutions. Mayor Wolter indicated that this is a standing item on the Finance, Police and Admin subcommittee and stated the budget must be adopted by June 30.

Mayor Wolter recused himself and left the dais.

- a. **Zone 1 Action:** Councilmember Bagby moved, and Councilmember Cruz seconded, to adopt Resolution No. 059 -2020 approving the annual engineer's report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levying and collection of assessments for fiscal year 2020-21 for the Cloverdale Landscaping and Lighting Assessment District for Zone 1 (Pursuant to the Landscaping and Lighting Act of 1972) ." The motion to adopt the item passed with the following roll call vote: 4-Ayes (Councilmember Bagby, Councilmember Brigham, Councilmember Cruz, and Vice Mayor Turner); 0-Noes; 0-Absent; 1-Abstain (Mayor Wolter)

Mayor Wolter returned to the dais.

Vice Mayor Turner recused himself and left the dais.

- b. **Zone 2 Action:** Councilmember Brigham moved, and Councilmember Bagby seconded, to adopt Resolution No. 060-2020 approving the annual engineer's report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levying and collection of assessments for fiscal year 2020-21 for the Cloverdale Landscaping and Lighting Assessment District for Zone 2 (Pursuant to the Landscaping and Lighting Act of 1972)." The motion to adopt the item passed with the following roll call vote: 4-Ayes (Councilmember Bagby, Councilmember Brigham, Councilmember Cruz, and Mayor Wolter); 0-Noes; 0-Absent; 1-Abstain (Vice Mayor Turner)

Vice Mayor Turner returned to the dais.

- c. **Zones 3-7 Action:** Councilmember Bagby moved, and Councilmember Brigham seconded, to adopt Resolution No. 061-2020 approving the annual engineer's report, confirming the assessment diagram and the annual assessment amounts, and authorizing the levying and collection of assessments for fiscal year 2020-21 for the Cloverdale Landscaping and Lighting Assessment District for Zone 3, 4, 5, 6, and 7 (Pursuant to the Landscaping and Lighting Act of 1972) ." The motion to adopt the item passed with the following roll call vote: 5-Ayes (Councilmember Brigham, Councilmember Bagby, Councilmember Cruz, Vice Mayor Turner, and Mayor Wolter); 0-Noes; 0-Absent; 0-Abstain.

**NEW BUSINESS:**

**8. Presentation from Sonoma County Transportation Authority (SCTA) on the GoSonoma Transportation Sales Tax Measure Proposed for the November 2020 Ballot and Consider Taking Action**

City Manager Kelley introduced Suzanne Smith, Executive Director of Sonoma County Transportation Authority (SCTA). Ms. Smith provided an overview of the proposed ballot measure, GoSonoma, which will extend Measure M funding. The goal is to continue to provide a continuum of services to maintain a reliable transportation system. Ms. Smith asked for Council support and mentioned that the City of Sonoma, the County of Sonoma Board of Supervisors, City of Cotati and City of Rohnert Park have supported the proposed ballot measure.

Council and staff discussion ensued.

Concerns were expressed on how Cloverdale would be impacted and whether the Measure M funds would be used within the jurisdiction.

Mayor Wolter opened the public hearing. No public comments were forthcoming.

Vice Mayor Turner motioned, and Councilmember Cruz seconded to support GoSonoma. The motion was approved by the following roll call vote: 5-Ayes (Councilmember Bagby, Councilmember Brigham, Councilmember Cruz, Vice Mayor Turner and Mayor Wolter); 0-Noes; 0-Absent; 0-Abstain.

Councilmember Bagby acknowledged the work done by Suzanne Smith.

**9. Adoption of the City of Cloverdale Budget for Fiscal Year 2020-2021**

City Manager Kelley reviewed the revisions to the budget, adding that the COVID-19 emergency has impacted the Public Works expenses. The Cloverdale Chamber of Commerce and Senior Center both requested increases in City contributions.

Council and Staff discussion ensued.

Councilmember Cruz expressed concern about the withdrawal of the Boys and Girls Club grant and wanted more information on the matter and would like to see the student liaisons get \$1,000 each for their participation in the program.

Mayor Wolter opened the public hearing.

Neena Hanchett, Chamber of Commerce Director, stated that they provide services throughout the community, not just to their members. The only exception has been producing a series of videos highlighting businesses and how they are reaching out to their customers during COVID-19.

Ron Pavelka, Chamber of Commerce Board President, thanked for the City for their support and stated that they have been impacted by the current situation.

Mayor Wolter closed the public hearing.

Mayor Wolter commented that there were no requests for funding from the Cloverdale Performing Arts Theatre (CPAC). Councilmember Brigham shared that due to the COVID-19 restrictions the whole CPAC staff was laid off and there is no janitorial staff to clean for City Council meetings. CPAC decided not to ask the City for additional funding.

Council and staff discussion ensued, and the Council chose not to entertain requested increases at this time, citing uncertainty due to the current COVID-19 emergency. However, concern was expressed about the lack of janitorial services for use of the CPAC during this time.

**Action:** Councilmember Bagby moved, and Councilmember Cruz seconded, to adopt Resolution No. 062-2020 entitled, “A Resolution of the City Council of the City of Cloverdale Adopting the Fiscal Year 2020-21 City of Cloverdale Operating Budget.” The motion to adopt the item passed with the following roll call vote: 5-Ayes (Councilmember Bagby, Councilmember Brigham, Councilmember Cruz, Vice Mayor Turner and Mayor Wolter); 0-Noes; 0-Absent; 0-Abstain.

**SUBCOMMITTEE ITEMS:** Each respective subcommittee chair presented updates on subcommittee meetings and events that had taken place.

**SUBCOMMITTEE REPORTS:** (VERBAL REPORTS: 15 minutes)

- Finance, Administration & Police - Next Meeting: July 7, 2020, 4:00 p.m.
  - Local Purchasing Policy
  - Reopening and recovery efforts after the COVID-19 Emergency
- Planning & Sustainability - Next Meeting: June 16, 2020, 4:00 p.m.
  - Cloverdale Sculpture Trail Installation Procedures
  - Permitting of Street Closure for Outdoor Dining/Re-opening Events
- Public Works - Next Meeting: July 28, 2020, 4:00 p.m.
  - Signage on Porterfield Creek Walking Path
  - Annual SB-1 Project - Status Update on Planned Improvements
  - Joint City/Fire District – Turner reviewed discussion points and planning for 4<sup>th</sup> of July Activities and Fireworks and hope to have quarterly and special meeting to update on fire season preparation.
- Joint City/School District– Next Meeting: June 15, 2020, 5:00 p.m.
  - Update on 3-way Stop Sign at Intersection of N. Cloverdale Blvd. and North Street
  - Update on 2020 Community Pool Season
- Homelessness Community Advisory Group – Next Meeting: Date to be Determined.
  - Continue Review of Draft Strategic Plan Goals 5-7
  - Review Priority Ranking Sheets

**COUNCIL REPORTS**

Councilmember Cruz submitted written comments (on file in the City Clerk’s Office).

**INFORMATIONAL REPORTS:**

- Water Supply Outlook City Manager Kelley stated that drought is projected, and requested the subject become a standing item on the Public Works subcommittee agenda. City Manager Kelley also reported that information was received from Sonoma Water who has filed a Temporary Urgency

Change Petition (TUCP) to the State Water Resources Control Board that seeks temporary reduced flows in the Russian River this summer and fall.

City Engineer/Public Works Director Rincón recommended the City move into a Stage 1 Drought Declaration due to the projected flows in the Russian River which will have a direct effect on the City's operation.

Councilmember Bagby complimented the efforts of Sonoma Water in urging the Army Corps to use weather forecasting and modern data mapping to hold back-up water. This is the first program of its kind.

Vice Mayor Turner inquired about the comparison between residential and commercial water use, and if limiting residential water use will provide the significant savings.

City Engineer/Public Works Director Rincón responded to the inquiry and confirmed high water use derives from residential accounts, especially with landscaping upkeep and the savings will be in the water use reduction by residential customers.

**LEGISLATIVE REPORTS & DIRECTION:**

- Authorize Letter of Support for SB 1312 Requiring Electrical Corporations to Notify the Public Utilities Commission, Office of Emergency Services, and Department of Forestry and Fire Protection of a Potential Public Safety Power Shutoff (PSPS).

City Manager Kelley reviewed the letter and the Council was in support of authorizing Mayor Wolter to sign.

- Letter to California Senators and Assembly Members Requesting Help with the Proposed Distribution of CARES Act Funds to Local Cities

City Manager Kelley reviewed the letter and stated the urgency of all Sonoma County cities to submit the letter by June 4, 2020.

**STATUS UPDATE ON CURRENT EMERGENCY:** Discussion and possible direction related to COVID-19.

City Manager Kelley provided a status update on COVID-19, including staff's phased approach to opening City Hall.

Councilmember Cruz thanked the Chamber for all their work during this time and offered her assistance with productions that require Spanish.

Neena Hanchett, Chamber of Commerce Director, thanked the Council for their support and continuing to provide funding to the Chamber. As projects come up that require additional funding, the Chamber will reach out to the City Council.

**CITY MANAGER/CITY ATTORNEY REPORT(S):** City Manager Kelley acknowledged Parks Maintenance Supervisor Hector Galvan and staff for leading the rubber mulch project and making significant progress in City parks.

Councilmember Cruz acknowledged the work done Public Works staff who added 50-foot split-rail fencing expansion at the Porterfield Creek Open Space.

Mayor Wolter made a statement of apology that on May 31, 2020, he attended the Black Lives Matter protest in town to support the movement and inadvertently picked up a sign that stated, “All Lives Matter” and did not intend to diminish the Black Lives Matter movement.

**COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:** Councilmember Brigham requested a letter be sent to Senator McGuire signed by the Mayor in opposition of SB 5.

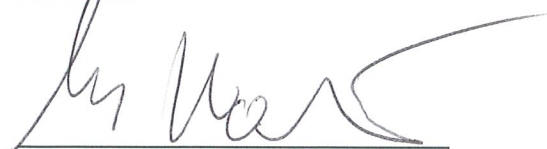
Councilmember Cruz inquired if the Council could obtain a mitigation map to use for emergency planning.

**ADJOURNMENT:** Mayor Wolter thanked staff and adjourned the meeting at 9:54 p.m., to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, June 24, 2020 for Closed Session at 5:00 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA 95425) and Public Business Session at 6:00 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

The foregoing minutes were approved by the City Council of the City of Cloverdale at its regular meeting held on the 24<sup>th</sup> of June 2020, by the following roll call vote:

<b>AYES:</b>	<b>(5)</b>	<b>Councilmembers Bagby, Brigham and Cruz, Vice Mayor Turner and Mayor Wolter</b>
<b>NOES:</b>	<b>(0)</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>(0)</b>	<b>None</b>
<b>ABSENT:</b>	<b>(0)</b>	<b>None</b>

**APPROVED**



Gus Wolter, Mayor

**ATTEST:**



Irene Camacho-Werby, City Clerk

