



**MINUTES**  
**JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT**  
**SUBCOMMITTEE MEETING**

**Meeting Date:** April 20, 2020  
**Meeting Time:** 5:00 p.m.  
**Meeting Location:** Teleconference

**Subcommittee Members and City Staff:**

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice Mayor Jason Turner, Vice Chair	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:** Chair Cruz called the meeting to order at 5:03 p.m. Present online: Chair Cruz, Vice Chair Turner, City Manager Kelley, Assistant City Manager/CDD Thompson, School Board Member Addison, and School Superintendent Decker. School Board Member Lands arrived after the start of the meeting.

Chair Cruz explained that the meeting was held online in order to minimize the spread of the COVID-19 virus. The regular meeting was conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee participated in the meeting remotely via teleconference or other electronic means consistent with Executive Order N-29-20. The public was notified that if they desired to provide public comment, to submit them via email to the City Clerk: [iwerby@ci.cloverdale.ca.us](mailto:iwerby@ci.cloverdale.ca.us).

City Manager Kelley indicated that there were five participants online: Bob Cox, Sue Dahl, Debbie Howell, Donna Romeo, and Ms. Strickler.

- 2. Communications:** None.
- 3. Public Comment:** None
- 4. Minutes Approved:** Special Meeting of February 24, 2020
- 5. Current Items for Discussion:**
  - a) MOU for School Resource Officer Chief Ferguson reported that he and Superintendent Decker had met and clarified the proposed MOU. The School asked for a three-year contract to stabilize the position. The position will cover all the campuses. City Manager Kelley recognized the collaboration that went with developing the MOU and said it reflects perspectives for both the city and the school. Funding will be a big commitment for the City, and the City desires extend help to the School. Discussion ensued about possible impacts from COVID19 and its unprecedented nature on future operations.

Recommendation: Use caution to keep the MOU adaptable so that language can be added to reflect new legislation.

- b) Mental health services and grant from Healthcare Foundation Superintendent Decker indicated that there is no new information on this matter but will bring it back on a future agenda. He added that the school district has contracted with SOS and they have been working with students.
- c) Communications protocol between CUSD, City & Police Chair Cruz asked that the school district share important dates for topics such as school closures, holidays, applications deadlines and other relevant topics with the City.

Recommendation: The City was asked to identify the type of information they wish to receive and bring back to a future subcommittee meeting.

School Board Member Lands entered into the meeting at this time.

- d) Location of Skate Park Due to the current COVID-19 pandemic, Superintendent Decker stated that there was no new information on this item to report. City Manager Kelley cautioned that Chair Cruz would need to recuse herself from the discussion of the site at Washington School and furthermore until the City Council takes action to ratify the issue.

**6. Standing Items / Items Continued from Last Meeting:**

- a) Update on proposed housing projects and future growth – Assistant City Manager/CDC Thompson explained that Baumgardner Ranch is moving forward with their financing and the project will be going to the Planning Commission. No new projects have been submitted, and various others are in different stages of development. City Manager Kelley added that staff is working on amending the Master Plan for the southwest portion of the City, which is currently designated as low density residential. The amendment will reflect the proposed school and other commercial development in the pipeline and will be used in coordination with developing the infrastructure needs for the area. GHD Consultants are working on development potential to identify infrastructure needs. Superintendent Decker advised that the City use the most robust assumptions for the school so that it is not under-engineered.
- b) Skilled Trades Program (Construction of tiny homes)– Superintendent Decker reported that this has been put on hold due to the COVID-19 emergency. City Manager Kelley indicated that one suggestion that came out of the Homeless Advocacy Group was that students could help build tiny homes that could be used for affordable housing.

**7. Information Only Memos:** None

- 8. Future Agenda Items:** Chair Cruz would like to identify ways to recognize seniors, such as banners and signs. Superintendent Decker indicated they are making plans for graduation and will send the minutes from the meeting to City staff.

Vice Chair Turner requested to include public comment participation in the online meeting.

**9. Pending Items:** None

**10. Good to the Order:**

- 11. Adjournment:** Next meeting date scheduled for Monday, May 18, 2020 at 5:00 p.m.

Minutes approved May 18, 2020